

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



April 10, 1980

ALL-COUNTY INFORMATION NOTICE I-37-80

• TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: IHSS INDIVIDUAL PROVIDERS

There has been some confusion regarding IHSS expenditures, claiming and allocations, and the relationship between the counties and EDS. Therefore, there are a few points that need clarification.

Counties should continue to plan their IHSS allocation needs as a whole, even though part or all of the allocation may be paid directly to EDS for individual provider payment. Through December 31, 1979, most counties paid employer share of RSDHI and thus this was part of the county allocation. Beginning January 1, 1980, EDS began paying employer share of RSDHI, as well as other provider benefits. Thus, for individual provider delivery method, only wages (minus recipient share of cost) are deducted from a county allocation.

To determine county IHSS expenditures to date, add the Individual Provider Expense, from the last line of the most current EDS County Payment Voucher, to the costs approved on the Administrative Claims for 1st and 2nd quarters, and subsequent Quarterly Administrative Claims. Individual Provider Expense is gross wages less recipient share of cost. The column labeled Administrative Expense represents the funds that have been advanced to the County from DSS Accounting Bureau for expenditures, from the county IHSS allocation. This column heading will be changed to the heading Funds Advanced, effective with the April report.

Claiming Costs on the Administrative Claim

Since the County Administrative Expense Claim is a fiscal document used to substantiate monies paid against advancements, only costs paid by the county should be claimed. Therefore, provider wages and benefits paid by EDS would not appear on the administrative claim. Only costs of staff and purchase of service contracts should be IHSS costs claimed.

If you have any questions regarding your allocation, please contact Barbara Mason (916) 323-0271. For questions regarding other aspects of the EDS Reports, contact your field consultant, Adult Services Operation Bureau, (916) 445-8724.

Sincerely,

Handwritten signature of Claude E. Finn in cursive.

CLAUDE E. FINN
Deputy Director
Administration

cc: CWDA