

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



August 29, 1979

ALL-COUNTY INFORMATION NOTICE I-97-79

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: TITLE XX STATISTICAL REPORTING (SOC 242) OF IN-HOME SUPPORTIVE SERVICES (IHSS) BY METHOD OF SERVICE PROVISION TO SOCIAL SERVICE RECIPIENTS, FORM 3A

REFERENCE: SOCIAL SERVICES STATISTICAL REPORTING LETTER NO. 1978-14, DATED MAY 22, 1978

It has come to the attention of the Statistical Services Bureau that there is a need for clarification regarding Title XX statistical reporting (SOC 242) of In-Home Supportive Services (IHSS) by Method of Service Provision to Social Services Recipients (Form 3A). Confusion regarding the above referenced Social Services Statistical Reporting Letter has caused some counties to under report the number of services provided IHSS recipients.

There are three methods with which agencies may provide services. The methods are: (1) Direct Provision, (2) Purchase Public, (3) Purchase Private. Under these three methods of service provision, it is possible to provide IHSS under any one or all three during a given report period.

(1) Direct Provision

In the Comprehensive Annual Services Program Plan (CASP) under Program No. 9, IHSS, there is the category, "staff activities". Under these activities are assessment, planning, counseling, investigation, coordination, information, consultation, discharge, teaching and other such components of the service. All of these components are considered to be direct services to the recipient and the number of recipients given those services must be recorded under the method of service provision "Direct Provision". If all IHSS providers are county employees, all recipients would be listed under "Direct Provision" only i.e., in such a circumstance, both services delivered under "staff activities" and "service funded resources" are considered included under "Direct Provision".

(2) Purchase Public or Private

Purchased services are listed under service-funded resources within the CASP. These services include household maintenance for IHSS, personal care services, meals prepared and/or served to IHSS recipients, etc. If the county purchases service from a public or private agency or individual for those services listed in the CASP as service funded resources a count will appear under the appropriate purchase method.

A recipient could receive services under all of the methods of service provision (Direct Provision, Purchase Public or Private) during a given quarter should the county's CASP provide for these methods of service delivery. Those recipients receiving services by more than one method should be reported under each of the appropriate methods. Commonly, recipients receive services purchased through either public or private agencies as well as services ("staff activities") from the county welfare department and should be counted under two categories, Direct Provision, for the county welfare department staff activity, and Purchase Public or Private, for the actual in-home care services.

It is hoped this letter will clear up any confusion with IHSS reporting on the SSRR (SOC 242 series). If you have further questions on the SSRR reporting system, contact Dave Webber at (916) 322-5462 or (ATSS) 492-5462.

Sincerely,



R. E. REICH
Deputy Director
Administration Division

cc: CWDA