

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



June 19, 1979

ALL-COUNTY INFORMATION NOTICE I-64-79

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: SOCIAL SERVICE WORKER TIME SURVEY - SOC 241
(JULY-SEPTEMBER 1979)

REFERENCE:

The Title XX Social Services Worker One-Day Time Survey for the July-September 1979 report quarter is scheduled for Tuesday, July 17, 1979. All county welfare departments must conduct the survey on this date using the revised Social Services Worker Time Sheet, Form SOC 241 (7/78) unless the county has prior approval from Statistical Services Bureau to choose another date. A different survey date should be discussed with SSB if the county welfare director feels staff training or other planned activity on the survey date would appreciably decrease the number of social workers surveyed.

The completed time sheets should be mailed no later than ten working days after the survey is completed (by July 31, 1979) to the:

Statistical Services Bureau
Department of Social Services
744 "P" Street, Mail Station 12-81
Sacramento, CA 95814

Social Services Worker Time Sheets, Form SOC 241 are being routinely sent to your county contact person. Any questions concerning the Social Services Worker Time Survey should be directed to Statistical Services Bureau at (916) 322-2230 or (ATSS) 492-2230.

Sincerely,



R. E. REICH
Deputy Director

cc: CWDA

GEN 654a (7/78)

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



ADDENDUM TO
ALL-COUNTY INFORMATION NOTICE NO. 1-64-79
DATED JUNE 19, 1979

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REPORTING OF TIME FOR TITLE IV-B EMERGENCY SHELTER CARE ON THE
SOCIAL SERVICES WORKER TIME SHEET, FORM SOC 241

The purpose of this Addendum to the All-County Information Notice No. 1-64-79, dated June 19, 1979, is to inform social workers that they should charge their time spent in the placement of children in emergency shelter care facilities to Title XX, Protective Services for Children, rather than to Title IV-B on the SOC 241. This instruction enables social service workers to report their time in the same manner for the SOC 241 as they do on the DFA 46 (as instructed in All-County Information Notice No. 1-79-23, dated April 23, 1979).

Sincerely,

A handwritten signature in cursive script, appearing to read "R. E. Retch".

R. E. RETCH
Deputy Director
Administration Division

cc: CWDA