STATE OF CALIFORNIA—HEALTH AND WELFARE AGENCY

EDMUND G. BROWN JR., Governor

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814
(916) 445-7046

April 2, 1979

ALL-COUNTY INFORMATION NOTICE I- 33-79

TO: ALL COUNTY AUDITORS
ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: SPECIAL FOOD STAMP AUDIT

REFERENCE: DSP INFORMATION NOTICE DATED AUGUST 13, 1976

This is to inform the counties that during the period April 20 through June 20, 1979, the State Controller's Office (SCO) Field Audit Bureau will be performing audits in the counties covering September through December 1974.

The need for the audits is a result of a recent decision by Food and Nutrition Services (FNS) relative to funding of the Food Stamp Program for Fiscal Year 1976. In that decision, FNS agreed to a conditional release of the $2.8 million requested by the state to cover the 1975-76 Fiscal Year funding deficit in the Food Stamp Program. The conditional release requires a state audit of the counties for Fiscal Year 1974-75. The purpose of the audit will be to determine the amount of accrued county welfare costs for September 1974 which were claimed by the counties on the October-December 1974 quarterly administrative expense claim and allocated to the Food Stamp Program. (Those counties previously audited by FNS on this item will not be audited by the SCO Field Audit staff and should disregard this letter.)

The audit must be completed by June 30, 1979. In order to expedite the audit, we are requesting that the counties complete the attached questionnaire by April 20, 1979. Counties are to retain the questionnaire.

Information provided on the questionnaire by the counties will be verified by the SCO Field Audit staff. Therefore, counties are requested to make all the necessary documentation available to the audit staff at the time of the entrance into the county. The SCO will be contacting individual counties to set the dates.

Counties may be assured that no exceptions will be taken against them as a result of this audit. Any disagreement between the state and FNS concerning California's County Cost Allocation Plan requirements will continue to be negotiated at the state level. DSS will continue to provide the counties with any additional pertinent information relative to securing the $2.8 million of FNS funds.

Should you have any questions concerning this letter, please contact DSS County Fiscal Administration Bureau at 916/445-7046.

Sincerely,

R. E. REICH
Deputy Director

Attachment

cc: CWDA

## FOOD STAMP QUESTIONNAIRE

Counties are to identify costs accrued in September 1974 but claimed on the October-December 1974 CWD administrative expense claim for the following items:

1. Salaries and benefits of all welfare staff normally claimed in Group I, A and B, Casework, on the DFA 325.1 -

   $_____

2. Salaries and benefits of all welfare staff normally claimed in Group II, A1, Clerical, on the DFA 325.1 -

   $_____

3. Salaries and benefits of all welfare staff normally claimed in Group II, A2, Administrative Support, on the DFA 325.1 -

   $_____

4. Travel from Group II, A3, on the DFA 325.1 -

   $_____

5. Salaries, benefits and operating costs identified and direct charged to Food Stamps on the DFA 325.2, Group III, B2 -

   $_____

Prepared by:_____

Date:_____

RETAIN FOR AUDIT REVIEW BY STATE CONTROLLER'S OFFICE.