

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



January 18, 2005

ALL COUNTY INFORMATION NOTICE I-87-04

TO: ALL COUNTY WELFARE DIRECTORS  
ALL CHILD WELFARE SERVICES  
PROGRAM MANAGERS  
CHIEF PROBATION OFFICERS

SUBJECT: NOTICE OF INVOLUNTARY CHILD CUSTODY PROCEEDINGS FOR AN  
INDIAN CHILD (JV-135)

REASON FOR THIS TRANSMITTAL

- State Law Change  
 Federal Law or Regulation  
Change  
 Court Order  
 Clarification Requested by  
One or More Counties  
 Initiated by CDSS

The purpose of this All County Information Notice (ACIN) is to transmit the new "Notice of Involuntary Child Custody Proceedings for an Indian Child" (JV-135) developed by the Judicial Council of California. The JV-135 is a mandatory court form that became effective January 1, 2005, and replaces the Department's "Notice of Involuntary Child Custody Proceedings for an Indian Child (SOC 820). The information requested on the JV-135 is identical to that on the SOC 820 and is to be used in the same manner. The JV-135 may be obtained from the Judicial Council's web page at [www.courtinfo.ca.gov/cgi-bin/forms.cgi](http://www.courtinfo.ca.gov/cgi-bin/forms.cgi). A copy of the JV-135 has been attached for your reference.

**JV-135 and Child Welfare Services/Case Management System (CWS/CMS)**

The JV-135 will be added to CWS/CMS replacing the SOC 820. This addition is included in the PIP/AB636 business requirements release. Until this occurs, an auto-populating interim template has been developed and is available on the CWS/CMS website at [www.hwcws.cahwnet.gov/templates\\_interim.asp](http://www.hwcws.cahwnet.gov/templates_interim.asp). The template may be imported into each county's template cache by the authorized county staff person. The following are instructions on how to import the interim template into CWS/CMS:

1. Open Resource Management
2. Select "**Orange Section**" - operations
3. Select "**+**" **Create New Template Mgt.**"
4. The first box, **Templates DOS Filename**, type in the file name of your document. This is the name in **CACW Templates** – no more than 6 letters. (Suggest you start with your county number. This will put all of your county's documents in one area.)
5. **Title** box: type in the title you wish your social worker to see in the application.
6. From the menu bar, select "**Action**"
7. From the drop down, select "**Add Template**"
8. From the directory find your file
9. Click on **your file**
10. Click on "**open**"
11. **SAVE TO DATABASE**

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At this point, the creator of the template should go to the CWS/CMS Application, into an open case or referral, view and try the new template to be sure it is functioning properly and as designed. It will take overnight for the template to be on other users system and available for use.

For policy clarifications and questions regarding use of the JV-135, contact Anne Smith, ICWA Specialist, at (916) 651-6031 or [anne.smith@dss.ca.gov](mailto:anne.smith@dss.ca.gov). For CWS/CMS navigational and technical questions contact each county's System Support Consultant.

Sincerely,

SUSAN NISENBAUM, Chief  
Child Protection and Family Support Branch

Attachment

ATTORNEY OR PARTY WITHOUT ATTORNEY ( <i>Name, State Bar number, and address</i> ):    TELEPHONE NO.: _____ FAX NO. ( <i>Optional</i> ): _____ E-MAIL ADDRESS ( <i>Optional</i> ): _____ ATTORNEY FOR ( <i>Name</i> ): _____	<b>FOR COURT USE ONLY</b>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b> STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
CASE NAME:	
<b>NOTICE OF INVOLUNTARY CHILD CUSTODY PROCEEDINGS FOR          AN INDIAN CHILD          (Juvenile Court)</b>	CASE NUMBER:

**NOTICE TO (*check all that apply*):**

- Parent     
  Tribe     
  Indian Custodian     
  Bureau of Indian Affairs (BIA)

1. a. Child's name:  
 b. Date of birth:  
 c. Place of birth (*city, state, and, if applicable, reservation*):
2. Child is reported to be eligible for membership in the following tribe or band (*name each*):

**Based on a petition filed (*date*): \_\_\_\_\_, the child has been temporarily placed in the custody of the county welfare department, probation department, or Indian custodian named below:**

3. County welfare department (*address*):
4. Probation department (*address*):
5. Indian custodian (*name each*):  
 Tribe (*name each*):

6. Name of social worker or probation officer: \_\_\_\_\_ Telephone number: \_\_\_\_\_  
 E-mail address: \_\_\_\_\_

**HEARING INFORMATION**

7. Date of next hearing:	Dept:	Time:	Type of hearing:
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- Located at above address     Other:

CASE NAME:  _____	CASE NUMBER:  
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**8. UNDER THE INDIAN CHILD WELFARE ACT AND CALIFORNIA LAW:**

- a. The biological or adoptive parents, any Indian custodian, and the child's tribe have the right to be present at all hearings.
- b. The biological or adoptive parents, any Indian custodian, and the child's tribe have the right to intervene in the proceedings.
- c. If the parents or custodians have a right to be represented by a lawyer and if they cannot afford to hire one, a lawyer will be appointed for them.
- d. If the child's tribe, any parent, or any Indian custodian requests it, the court will permit the hearing to be held up to 20 days after receipt of this notice.
- e. The date, time, and place of the hearing are on the first page of this form.
- f. If the tribe has a tribal court, the tribe, any parent, or any Indian custodian of the child may request a transfer of the case to the child's tribal court. They also have the right to refuse to have the case transferred to the tribal court.
- g. The proceedings could lead to the removal of the child from the custody of the parent or Indian custodian and possible adoption of the child.
- h. Juvenile court proceedings are confidential. Information concerning the juvenile court proceedings should be kept confidential.

**9. a. INFORMATION ON CHILD WHO IS THE SUBJECT OF AN INVOLUNTARY CUSTODY PROCEEDING**  
*(Indicate if any of the information requested below is unknown or nonapplicable.)*

***Attach any information that might be of assistance in determining the child's Indian status, including names and addresses of extended family members who may have Indian heritage.***

<input type="checkbox"/> Mother <input type="checkbox"/> Father	<input type="checkbox"/> Mother <input type="checkbox"/> Father
Name <i>(include maiden, married, and former or aliases):</i>	Name <i>(include maiden, married, and former or aliases):</i>
Current and former addresses:	Current and former addresses:
Birthdate and place:	Birthdate and place:
Tribe, band, and location:	Tribe, band, and location:
If available, provide enrollment number or BIA/tribal agency:	If available, provide enrollment number or BIA/tribal agency:
If deceased, date and place of death:	If deceased, date and place of death:
Additional information:	Additional information:

CASE NAME:  —	CASE NUMBER:
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**9. b. INFORMATION ON CHILD WHO IS THE SUBJECT OF AN INVOLUNTARY CHILD CUSTODY PROCEEDING**  
*(Indicate if any of the information requested below is unknown or nonapplicable.)*

<input type="checkbox"/> Maternal <input type="checkbox"/> Grandmother	<input type="checkbox"/> Paternal <input type="checkbox"/> Grandfather	<input type="checkbox"/> Maternal <input type="checkbox"/> Grandmother	<input type="checkbox"/> Paternal <input type="checkbox"/> Grandfather
Name <i>(include maiden, married, and former or aliases):</i>		Name <i>(include maiden, married, and former or aliases):</i>	
Current and former addresses:		Current and former addresses:	
Birthdate and place:		Birthdate and place:	
Tribe, band, and location:		Tribe, band, and location:	
If available, provide enrollment number or BIA/tribal agency:		If available, provide enrollment number or BIA/tribal agency:	
If deceased, date and place of death:		If deceased, date and place of death:	
Additional information:		Additional information:	
<input type="checkbox"/> Maternal <input type="checkbox"/> Grandmother	<input type="checkbox"/> Paternal <input type="checkbox"/> Grandfather	<input type="checkbox"/> Maternal <input type="checkbox"/> Grandmother	<input type="checkbox"/> Paternal <input type="checkbox"/> Grandfather
Name <i>(include maiden, married, and former or aliases):</i>		Name <i>(include maiden, married, and former or aliases):</i>	
Current and former addresses:		Current and former addresses:	
Birthdate and place:		Birthdate and place:	
Tribe, band, and location:		Tribe, band, and location:	
If available, provide enrollment number or BIA/tribal agency:		If available, provide enrollment number or BIA/tribal agency:	
If deceased, date and place of death:		If deceased, date and place of death:	
Additional information:		Additional information:	

CASE NAME:  _____	CASE NUMBER:  
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**9. c. INFORMATION ON CHILD WHO IS THE SUBJECT OF AN INVOLUNTARY CHILD CUSTODY PROCEEDING**  
*(Indicate if any of the information requested below is unknown or nonapplicable.)*

<input type="checkbox"/> Maternal <input type="checkbox"/> Great-grandmother	<input type="checkbox"/> Paternal <input type="checkbox"/> Great-grandfather	<input type="checkbox"/> Maternal <input type="checkbox"/> Great-grandmother	<input type="checkbox"/> Paternal <input type="checkbox"/> Great-grandfather
Name <i>(include maiden, married, and former or aliases):</i>		Name <i>(include maiden, married, and former or aliases):</i>	
Current and former addresses:		Current and former addresses:	
Birthdate and place:		Birthdate and place:	
Tribe, band, and location:		Tribe, band, and location:	
If available, provide enrollment number or BIA/tribal agency:		If available, provide enrollment number or BIA/tribal agency:	
If deceased, date and place of death:		If deceased, date and place of death:	
Additional information:		Additional information:	
<input type="checkbox"/> Maternal <input type="checkbox"/> Great-grandmother	<input type="checkbox"/> Paternal <input type="checkbox"/> Great-grandfather	<input type="checkbox"/> Maternal <input type="checkbox"/> Great-grandmother	<input type="checkbox"/> Paternal <input type="checkbox"/> Great-grandfather
Name <i>(include maiden, married, and former or aliases):</i>		Name <i>(include maiden, married, and former or aliases):</i>	
Current and former addresses:		Current and former addresses:	
Birthdate and place:		Birthdate and place:	
Tribe, band, and location:		Tribe, band, and location:	
If available, provide enrollment number or BIA/tribal agency:		If available, provide enrollment number or BIA/tribal agency:	
If deceased, date and place of death:		If deceased, date and place of death:	
Additional information:		Additional information:	

CASE NAME:  _____	CASE NUMBER:  _____
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**INFORMATION ON CHILD WHO IS THE SUBJECT OF AN INVOLUNTARY CUSTODY PROCEEDING**  
*(Indicate if any of the information requested below is unknown or nonapplicable.)*

10.  Birth father is named on birth certificate.  Unknown
11.  Birth father has acknowledged paternity.  Unknown
12.  There has been a judicial declaration of paternity.  Unknown
13.  Other alleged father (*name each*):

**The following optional questions may be helpful in tracing the ancestry of any person alleging Indian descent.**

14. Have you or any of members of your family ever:
- a. Attended an Indian school?  Yes  No  Unknown

Name/relationship	Type of school	Dates attended	Location of school

- b. Received medical treatment at an Indian health clinic or U.S. Public Health Service hospital?  
 Yes  No  Unknown

Name/relationship	Type of treatment	Dates treatment received	Location where treatment received

- c. Lived on federal trust land, a reservation or rancheria, or an allotment?  Yes  No  Unknown

Name/relationship	Name and address	Dates

15. Tribal affiliation and location (*check any that apply*).

- a.  1906 Final Roll      Name of relative: \_\_\_\_\_

The 1906 Final Roll was prepared by the Dawes Commission. Individuals who allege to be of Chickasaw, Creek, Cherokee, Choctaw, or Seminole ancestry from Oklahoma must provide the name of a relative who is listed on this final roll.

- b.  Roll of 1924      Name of relative: \_\_\_\_\_

The Roll of 1924 relates to the Eastern Band of Cherokees who were from states other than Oklahoma (such as North Carolina, Georgia, Mississippi, or another southeastern state). Individuals who allege to be of Eastern Cherokee descent must provide the name of a relative listed on the Roll of 1924.

- c.  California Judgment Roll      Roll number, if available: \_\_\_\_\_

CASE NAME: _____	CASE NUMBER: _____
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**CERTIFICATE OF MAILING**

**(To be completed by social worker, probation officer, or clerk of juvenile court)**

I certify that a copy of the *Notice of Involuntary Child Custody Proceedings for an Indian Child*, with a copy of the petition, was mailed as follows. Each copy was enclosed in an envelope with postage for registered or certified mail, return receipt requested, fully prepaid. The envelopes were addressed to each person, tribe, or bureau as indicated below. Each envelope was sealed and deposited with the United States Postal Service at *(place)*: \_\_\_\_\_ on *(date)*: \_\_\_\_\_

Date:

Title:

Department:

\_\_\_\_\_  
(TYPE OR PRINT NAME)



\_\_\_\_\_  
(SIGNATURE)

**This form and any return receipts must be filed with the court.**

List all persons, tribes, or agencies provided notice with the full mailing address *(attach extra sheets if necessary)*: