



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

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EDMUND G. BROWN JR.
GOVERNOR

January 17, 2012

ALL COUNTY INFORMATION NOTICE NO. I-02-12

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALWORKS PROGRAM SPECIALISTS
ALL COUNTY EBT COORDINATORS
ALL CONSORTIUM PROJECT MANAGERS
ALL COUNTY WELFARE TO WORK COORDINATORS

SUBJECT: ELECTRONIC BENEFIT TRANSFER (EBT) BENEFIT TYPES FOR
ANCILLARY/WORK-RELATED CASH BENEFITS

REFERENCE: ALL COUNTY INFORMATION NOTICE (ACIN) NO. I-100-08, ALL
COUNTY LETTER (ACL) NO. 11-36 AND 11-60,
COUNTY FISCAL LETTER (CFL) NO. 09/10-19 AND 11/12-30

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

The purpose of this letter is to inform counties of a new EBT benefit type for CalWORKs Ancillary/Work-Related cash benefits and to provide updated aid codes for existing benefit types related to Ancillary/Work-Related cash benefits. In addition to the existing Ancillary/Work-Related EBT benefit types (CALRN, WTWF and WTWNF), a new Cal-Learn benefit type has been added to the EBT system (CLRNF) to distinguish federally funded Cal-Learn benefits from state funded Cal-Learn benefits. Also, subsequent to the release of ACIN I-100-08 (New Electronic Benefit Transfer (EBT) Benefit Types For Ancillary/Work-Related Cash Benefits) and CFL 09/10-19 (County Welfare Department (CWD) County Expense Claim (CEC) Time Study And Claiming Instructions For The December 2009 Quarter), some aid codes have been added and/or changed to be associated with the proper benefit types.

The EBT benefit types are available for immediate county use, but are not mandatory. Counties that are interested in utilizing any of these EBT benefit types must first ensure that their respective automated welfare system is programmed with the benefit type(s) and associated aid codes.

Use of the appropriate benefit types will allow the state and counties to accurately track each individual cash assistance benefit within the EBT system. This will increase the accuracy of reporting and offer another option for counties in issuing these cash benefits through EBT.

The EBT benefit types and associated aid codes for Ancillary/Work-Related cash benefits are as follows:

Cal-Learn – Federal

Benefit Type Code: CLRNF

Aid Codes: 30, 33, 35, 3P, 3R

Cal-Learn – State Only

Benefit Type Code: CALRN

Aid Codes: **32, 3A, 3C**, 3E, 3G, 3H, 3L, 3M, 3U, **3W**

Further information on WTW Teen parents can be found in ACLs 11-36 and 11-60. Information about claiming expenses during the Cal-Learn suspension can be found in CFL 11/12-30. Cal-Learn benefits may include transportation and ancillary expenses and is limited to those services that teen parents need to regularly attend their school programs. The \$100 Cal-Learn bonus for satisfactory school progress and the \$500 high school graduation bonus may be provided through EBT only when the Cal-Learn minor parent or WTW teen parent is the head of household.

Welfare-to-Work (WTW) – Federal

Benefit Type Code: WTWF

Aid Codes: 30, 33, 35, 3P, 3R, **4P, 4R**

WTW – Federal includes transportation costs and ancillary expenses, such as the cost of books, tools, clothing specifically required for the job, fees, and other costs necessary for WTW participation.

WTW – Non-Federal (State-only)

Benefit Type Code: WTWNF

Aid Codes: **32, 3A, 3C**, 3E, 3G, 3H, 3L, 3M, 3U, 3W

WTW – Non-Federal includes transportation costs and ancillary expenses, such as the cost of books, tools, clothing specifically required for the job, fees, and other costs necessary for WTW participation.

Note: The funding source has changed for Cal-Learn aid codes 32 and 3W and Welfare to Work aid code 32; Welfare to Work aid codes 4P and 4R and Cal-Learn aid codes 3A and 3C have been newly added since the release of ACIN I-100-08.

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If you have any questions regarding the information provided in this notice, please contact Tonya Zuniga, Analyst, EBT Unit, at (916) 654-1421 or Rapone Anderson, Bureau Chief, Program Technology & Support Bureau, at (916) 653-1511.

Sincerely,

Original Document Signed By:

TODD BLAND
Deputy Director
Welfare to Work Division

c: CWDA