



CDSS

JOHN A. WAGNER
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

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ARNOLD SCHWARZENEGGER
GOVERNOR

August 31, 2010

ALL COUNTY INFORMATION NOTICE NO. I-69-10

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS
ALL CalWORKs PROGRAM SPECIALISTS
ALL COUNTY WELFARE-TO-WORK COORDINATORS
ALL CONSORTIUM PROJECT MANAGERS
ALL REFUGEE PROGRAM COORDINATORS
ALL CHILD CARE COORDINATORS

SUBJECT: TEMPORARY ENERGY ASSISTANCE FOR FAMILIES PROGRAM

REFERENCE: ALL COUNTY LETTER No. 10-22 AND ALL COUNTY WELFARE DIRECTORS LETTER Dated AUGUST 19, 2010

The purpose of this All County Information Notice is to provide information to counties on the new Temporary Energy Assistance for Families (TEAF) program. This program is a one-time energy assistance program sponsored by four utility companies which include Pacific Gas & Electric (PG&E), San Diego Gas & Electric Company (SDG&E), Southern California Edison Company (SCE), and Southern California Gas Company (SoCalGas). This program will be administered through The Salvation Army (TSA) offices statewide with funding from the Temporary Assistance for Needy Families (TANF) Emergency Contingency Fund (ECF) and utility company funds. Those eligible families facing utility disconnection may receive an energy credit up to \$1500 per household based on the total past due amount of their bill. Attached is a list of service areas for the four participating utility companies (Attachment 1). There are three counties that are not within the service area of the utility companies and therefore cannot participate in this program.

Background

California Department of Social Services (CDSS) has collaborated with the California Public Utilities Commission, TSA, and the four California utility providers to develop an agreement between CDSS and TSA to assist needy families in California at risk of utility disconnections. This agreement was fully executed on June 30, 2010 in the amount of \$40 million using monies from the TANF ECF. The agreement outlines the procedural and financial roles and responsibilities of each party to provide assistance that will prevent the disconnection of utilities for needy families including California Work Opportunity and Responsibility to Kids (CaWORKs) program recipients and families whose income is less than 200 percent of the official federal poverty level applicable to its family size.

Applications for the TEAF Program

Families may obtain an application at their local TSA office, on-line at www.TSAgoldenstate.org, or at any of the four participating utility companies' websites. The completed application along with the necessary documentation needed to prove eligibility for the TEAF program may be turned in to the local TSA office or mailed to the address listed below. All applications must be received in the San Francisco office by September 21, 2010.

The Salvation Army
TEAF Program
P. O. Box 193465
San Francisco, CA 94119-3465

Potentially eligible family members are asked to contact TSA at **1-800-933-9677** if they have questions regarding the application or documentation required. PG&E has sent out direct mailers to potential, eligible applicants for the TEAF program, as well as promotional advertisements to inform their customers. SDG&E, SCE, and SoCalGas companies have done similar local advertising to inform their customers about the TEAF program.

Counties' role in the TEAF Program

TSA is the single point of contact for this program. The county welfare departments are strongly encouraged to share information about this program with their clients. The county may be asked for documentation to verify receipt of CaWORKs from a recipient who is applying for this program. For those families, including those that are engaged in a family reunification plan, counties may provide a consortia system generated document or type-written document of verification on county letterhead as proof of

CalWORKs eligibility to provide to TSA. Requests may come from local TSA offices for proof of CalWORKs assistance; when this occurs counties should make every effort in providing proper documentation to assist families in accessing this program. Samples are attached for your reference.

Participating counties will not bear any financial responsibility with the administration of this program. All funding has been provided by TANF ECF and the four participating utility companies. Along with the financial responsibilities, TSA and the utility companies are also responsible for maintaining proper records on the use of the TANF ECF for this program in the event that a federal audit arises.

When referring clients to TSA to take advantage of this opportunity, counties are reminded that TANF ECF is currently scheduled to end on September 30, 2010. However, TSA will be accepting applications until September 21, 2010 in order to get final payments to the four participating utility companies by September 30th. Mailed applications must be received by the San Francisco TSA office by September 21st. Any applications received after this date may not be processed.

Eligibility for the TEAF program

TSA is responsible for determining whether or not an applicant will receive the energy assistance payment based on federal ECF eligibility criteria. Applicants must have:

- Not received energy assistance credit through this program previously.
- A residential account, in the name of the adult living in the household, with any of the four participating utility companies.
- Proof that an energy emergency exists where the utility company has the right to disconnect their utility services for non-payment (such as an overdue payment notice or a shut-off notice, etc.).
- Verification of income currently below 200 percent of the federal poverty level (such as paycheck stubs, unemployment insurance benefit (UIB) award letters or UIB check stubs, employer letter stating wages, bank statements showing income deposits, or 2009 Income Tax Returns.)
- A minor child.
- Proof of United States (U.S.) Citizenship (such as a U.S. Birth Certificate, U.S. Passport, or Certificate of Naturalization).
- Proof of CalWORKs assistance. (Attached are samples from each of the consortia system and other verifications that your county may use).

There are individuals who are not eligible for TANF ECF as they are not eligible for federal assistance. Please refer to ACL 10-22, page three (Populations Ineligible for TANF ECF-funded Non-Recurrent Short-Term Benefits) for more specific details

regarding individuals ineligible for ECF. TEAF applicant families, including CalWORKs assistance units where there are household members that are not eligible for TANF, may still receive a TEAF payment, if otherwise eligible. In these situations, the TSA will prorate the TEAF payment, based on the number of TANF ECF-eligible members of the household.

For example:

A household consists of mom, dad, and their two children with an overdue electricity bill in the amount of \$1000. Dad is undocumented and determined to be ineligible for this program. However, mom and their two children are found to be eligible. In this example, \$750 of the overdue bill would be paid.

The TEAF program will only assist those families with past due amounts (actual costs only – no credits can be given) and the amount of assistance cannot exceed \$1500 (even if amount owed is more than \$1500).

Assistance through the TEAF program will only be received one time throughout the duration of the program. Previous or combined assistance through other utility assistance programs does not disqualify a family from TEAF assistance. However, if a county has already established an energy assistance program using TANF ECF with any of the four participating utility companies, all payments made within the previous 12 months must be considered and cannot have exceeded the maximum of four payments. If so, the family is considered ineligible for the TEAF program.

If there are policy questions regarding TANF ECF Non-Recurrent Short-Term Benefits, please contact your county's CalWORKs County Consultant or call the CalWORKs Eligibility Bureau at (916) 654-1322. For questions regarding CDSS' contract with TSA, please call the CalWORKs Employment Bureau at (916) 654-2137.

Sincerely,

Original Document Signed By:

KÄREN DICKERSON, Chief
Employment and Eligibility Branch

Attachment

Temporary Energy Assistance
for Families (TEAF) Program
Utility Coverage by County

County	Pacific Gas & Electric	Southern California Edison Company	San Diego Gas & Electric	Southern California Gas Company
Alameda	X			
Alpine	X			
Amador	X			
Butte	X			
Calaveras	X			
Colusa	X			
Contra Costa	X			
Del Norte	NO	COVERAGE	IN	AREA
El Dorado	X			
Fresno	X			X
Glenn	X			
Humboldt	X			
Imperial		X		X
Inyo		X		
Kern	X	X		X
Kings	X	X		X
Lake	X			
Lassen	X			
Los Angeles		X		X
Madera	X			
Marin	X			
Mariposa	X			
Mendocino	X			
Merced	X			
Modoc	NO	COVERAGE	IN	AREA
Mono		X		
Monterey	X			
Napa	X			
Nevada	X			
Orange		X	X	X
Placer	X			

Temporary Energy Assistance
for Families (TEAF) Program
Utility Coverage by County

County	Pacific Gas & Electric	Southern California Edison Company	San Diego Gas & Electric	Southern California Gas Company
Plumas	X			
Riverside		X		X
Sacramento	X			
San Benito	X			
San Bernardino	X	X		X
San Diego			X	
San Francisco	X			
San Joaquin	X			
San Luis Obispo	X			X
San Mateo	X			
Santa Barbara	X	X		X
Santa Clara	X			
Santa Cruz	X			
Shasta	X			
Sierra	X			
Siskiyou	NO	COVERAGE	IN	AREA
Solano	X			
Sonoma	X			
Stanislaus	X			
Sutter	X			
Tehama	X			
Trinity	X			
Tulare	X	X		X
Tuolumne	X			
Ventura		X		X
Yolo	X			
Yuba	X			

SAMPLE A

VERIFICATION OF PUBLIC ASSISTANCE / VERIFICACION DE ASISTENCIA PUBLICA

SECTION 1:

I authorize _____ to release the following information to:
Yo autorizo a los Servicios Humanos del Condado de San Bernardino que den la siguiente información a:

Applicant's/Recipient's signature <i>Firma del Solicitante/Beneficiario</i> _____	County Stamp
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SECTION 2:

Payee's Name _____ Case Number _____

Address _____

Number of persons living in the home _____

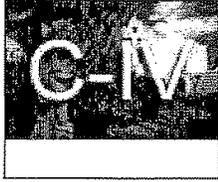
Number of persons receiving CalWORKs _____

Grant amount (before penalties/sanctions/overpayment adjustment - excluding MFG child) \$ _____

Food Stamp allotment (before overissuance recovery) \$ _____

Other income (gross amount) \$ _____

EW Name: _____ Worker ID: _____ Date: _____



Case Name: [Redacted]
Case Number: [Redacted]

Journal Tasks Reminders Log Out Help

- Case Info
- Eligibility
- Empl. Services
- Child Care
- Resource Databank
- Fiscal
- Special Units
- Reports
- Document Control
- Admin Tools
- New Application
- Case Summary
- Worker Assignment
- Customer Schedule
- e-Tools
- Referral

Case Number:

Person Search

EBT Account Search

* Case Summary

* Contact

* Negative Action

* New Program

* New Person

* Hide Person

* EBT Account List

* Issuance History

* Expungement History

* Child Support Collections

* Time Limit Aid Summary

* Case Flag

* Legacy Case

* Confidentiality

* Case Copy List

Issuance History

Process UAP

Display the last: * 3 Months

Display by: * Benefit

* - Indicates required fields

Results per Page: 25

Search Results Summary

Results 1 - 3

Control Number	Benefit/Service Month	Issuance Category	Issuance Method	Program	Current Status	Issue Date	Payee	Amount
[Redacted]	06/2010	Monthly Benefit	EBT	Food Stamps	Issued	06/01/2010	[Redacted]	\$668.
[Redacted]	07/2010	Monthly Benefit	EBT	Food Stamps	Issued	07/01/2010	[Redacted]	\$668.
[Redacted]	08/2010	Monthly Benefit	EBT	Food Stamps	Issued	08/01/2010	[Redacted]	\$668.

Process UAP

SAMPLE D

LEADER - [Aid Programs]

Activity Operations Driver Window Help

App Reg Show Queue Goto... Favorites SFU SPA Print Session Log Help Simulation Refresh Documents

Case: [REDACTED] Case Name: [REDACTED] + Special Indicator
 Language: [REDACTED] File: [REDACTED] Office: [REDACTED]

Program	Aid Code	Case Type	Status	App. Dt	Begin Date	End Date
CalWORKs	33	Approve CW FG	Approved	12/05/2008	12/05/2008	//
Food Stamps	33	Approve FS PA	Approved	12/05/2008	12/05/2008	//
Medi-Cal	33	Approve MCPA CW/Ref	Approved	07/31/2006	07/01/2006	//

Program History

Program	Aid Code	Case Type	Status	Begin Date	End Date
CalWORKs	IE	Approve CW FG H Risk	Terminated	07/31/2006	11/30/2008
CalWORKs	IE	Approve CW FG H Risk	Terminated	07/31/2006	11/30/2008

Intake case types Approved case types Print LCSD Case Location Help

[REDACTED] 08/12/2010 09:22 am

SAMPLE E

CalWIN File Goto Simulation Web Links Window Help

Display Eligibility Summary

Case # [REDACTED] Case Name: [REDACTED]

Program Type	Payment Month	Eligibility Status	Benefit Amt./SOC	AU/ Household Size	Eligibility Begin Date	Currently Overriden	Previously Overriden	Authorization Status	Aid Paid Pending
CalWORKs	07/2010	Pass	\$533.00	2	05/19/2010	N	N	Authorized	
CalWORKs	08/2010	Pass	\$533.00	2	05/19/2010	N	N	Authorized	
CalWORKs	06/2010	Pass	\$533.00	2	05/19/2010	N	N	Authorized	
CalWORKs	09/2010	Pass	\$533.00	2	05/19/2010	N	N	Authorized	
CalWORKs	05/2010	Pass	\$223.00	2	05/19/2010	N	N	Authorized	
Food Stamps	06/2010	Fail	\$0.00	6	05/01/2007	N	N	Authorized	
Food Stamps	07/2010	Fail	\$0.00	6	05/01/2007	N	N	Authorized	
Food Stamps	05/2010	Pass	\$526.00	3	05/01/2007	N	N	Authorized	
Medi-Cal	06/2010	Pass	\$0.00	3	05/01/2010	N	N	Authorized	
Medi-Cal	05/2010	Pass	\$0.00	3	05/01/2010	N	N	Authorized	
Medi-Cal	08/2010	Pass	\$0.00	3	05/01/2010	N	N	Authorized	
Medi-Cal	09/2010	Pass	\$0.00	3	05/01/2010	N	N	Authorized	
Medi-Cal	07/2010	Pass	\$0.00	3	05/01/2010	N	N	Authorized	

Reason... Verification Checklist... Initiate Wrap up... Individual Details... Management Indicator... Override

Budget Preview Budget Print

Fresno | Response | 08/10/2010 04:46 PM