



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.
GOVERNOR

August 17, 2016

COUNTY FISCAL LETTER (CFL) NO. 16/17-12

TO: THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP)
EXECUTIVE DIRECTORS AND TEFAP COORDINATORS

SUBJECT: STATE EMERGENCY FOOD ASSISTANCE PROGRAM (SEFAP)
FUNDING ALLOCATION

The purpose of this letter is to notify TEFAP Eligible Recipient Agencies (ERAs) of their SEFAP allocation for fiscal year 2016/17. Chapter 503, Statutes of 2011 (AB 152) established the SEFAP within the California Department of Social Services (CDSS). AB 152 requires SEFAP funds be used only to purchase, store, and transport food grown or produced in California.

The State General Fund provides \$2 million to SEFAP for the period of July 1, 2016 through June 30, 2017. The CDSS is allocating this funding to TEFAP ERAs following the guidelines below:

- The SEFAP funds will be disbursed only to ERAs that have a current TEFAP Memorandum of Understanding with CDSS.
- All ERAs will receive a base amount of \$20,000, with the remaining funds allocated using the 60/40 methodology currently utilized with TEFAP.
- The SEFAP funds can only be used to purchase, store, and transport food grown or produced in California and must be distributed to recipients free of charge.
- Storage and transportation expenses may not exceed 10 percent of the allocation amount.
- ERAs must purchase food from an outside vendor and not its own agency.
- The funds are for the purchase of additional food and are not to be used to supplant food or funds.

Please continue using the existing Request for Reimbursement of Expenses (EFAP 4) form to claim reimbursement of SEFAP expenses. Reimbursement claims for SEFAP expenses must include an invoice and receipts dated between July 1, 2016 and June 30, 2017. ERAs must also state "SEFAP" along with the following statement in box 8 of the form:

"I certify that these funds were used to purchase, store, and transport food grown or produced in California for distribution to recipients free of charge."

Any claim submitted for reimbursement that does not include the certification statement and the required invoice and receipts will be denied.

Please see the attached spreadsheet detailing the total amount available and each ERA's allocation. Requests for SEFAP reimbursement must follow the standard TEFAP procedures. **Please submit all Requests for Reimbursement of Expenses by July 31, 2017.**

All SEFAP funds **must** be used by June 30, 2017. If you need assistance or have any questions please contact your TEFAP Program Consultant directly.

Sincerely,

Original Document Signed By:

JESSICA LOPEZ, Chief
Welfare Fraud and Emergency Food Assistance Program Bureau

Attachment

SEFAP Allocations
FY 2016-2017

County	MOU #	Base	60/40 Percentage	60/40 Funding	Total Annual Allocation
Alameda	15-MOU-00105	\$20,000	3.20%	\$33,280	\$53,280
Amador	15-MOU-00107	\$20,000	0.08%	\$832	\$20,832
Butte	15-MOU-00108	\$20,000	0.95%	\$9,880	\$29,880
Calaveras	15-MOU-00109	\$20,000	0.10%	\$1,040	\$21,040
Contra Costa/Solano	15-MOU-00110	\$20,000	3.01%	\$31,304	\$51,304
Del Norte	15-MOU-00112	\$20,000	0.10%	\$1,040	\$21,040
El Dorado/Alpine	15-MOU-00113	\$20,000	0.33%	\$3,432	\$23,432
Fresno	15-MOU-00114	\$20,000	3.72%	\$38,688	\$58,688
Humboldt	15-MOU-00115	\$20,000	0.41%	\$4,264	\$24,264
Imperial	15-MOU-00116	\$20,000	0.99%	\$10,296	\$30,296
Inyo/Mono	15-MOU-00117	\$20,000	0.08%	\$832	\$20,832
Kern (CAP)	15-MOU-00118	\$20,000	3.28%	\$34,112	\$54,112
Kings	15-MOU-00119	\$20,000	0.53%	\$5,512	\$25,512
Lake	15-MOU-00120	\$20,000	0.24%	\$2,496	\$22,496
Lassen/Modoc	15-MOU-00121	\$20,000	0.13%	\$1,352	\$21,352
Los Angeles (FBSC)	15-MOU-00122	\$20,000	11.53%	\$119,912	\$139,912
Los Angeles (RFB)	15-MOU-00123	\$20,000	18.03%	\$187,512	\$207,512
Madera	15-MOU-00124	\$20,000	0.55%	\$5,720	\$25,720
Mendocino	15-MOU-00125	\$20,000	0.25%	\$2,600	\$22,600
Merced/Mariposa	15-MOU-00126	\$20,000	1.18%	\$12,272	\$32,272
Monterey	15-MOU-00127	\$20,000	1.37%	\$14,248	\$34,248
Napa	15-MOU-00128	\$20,000	0.25%	\$2,600	\$22,600
Nevada	15-MOU-00129	\$20,000	0.20%	\$2,080	\$22,080
Orange (CAP)	15-MOU-00130	\$20,000	2.74%	\$28,496	\$48,496
Orange (SHFB)	15-MOU-00131	\$20,000	3.35%	\$34,840	\$54,840
Placer	15-MOU-00132	\$20,000	0.60%	\$6,240	\$26,240
Riverside	15-MOU-00133	\$20,000	5.81%	\$60,424	\$80,424
Sacramento (CFB)	15-MOU-00134	\$20,000	3.88%	\$40,352	\$60,352
San Benito	15-MOU-00135	\$20,000	0.16%	\$1,664	\$21,664
San Bernardino	15-MOU-00136	\$20,000	5.99%	\$62,296	\$82,296
San Diego	15-MOU-00137	\$20,000	7.19%	\$74,776	\$94,776
San Francisco/ Marin	15-MOU-00138	\$20,000	2.11%	\$21,944	\$41,944
San Joaquin	15-MOU-00139	\$20,000	2.16%	\$22,464	\$42,464
San Luis Obispo	15-MOU-00140	\$20,000	0.62%	\$6,448	\$26,448
Santa Barbara	15-MOU-00141	\$20,000	1.10%	\$11,440	\$31,440
Santa Clara/San Mateo	15-MOU-00142	\$20,000	4.43%	\$46,072	\$66,072
Santa Cruz	15-MOU-00143	\$20,000	0.76%	\$7,904	\$27,904
Shasta	15-MOU-00144	\$20,000	0.52%	\$5,408	\$25,408
Siskiyou	15-MOU-00145	\$20,000	0.14%	\$1,456	\$21,456
Sonoma	15-MOU-00146	\$20,000	0.93%	\$9,672	\$29,672
Stanislaus	15-MOU-00147	\$20,000	1.76%	\$18,304	\$38,304
Tehama	15-MOU-00148	\$20,000	0.21%	\$2,184	\$22,184
Trinity	15-MOU-00149	\$20,000	0.04%	\$416	\$20,416
Tulare	15-MOU-00150	\$20,000	1.90%	\$19,760	\$39,760
Tuolumne	15-MOU-00151	\$20,000	0.14%	\$1,456	\$21,456
Ventura	15-MOU-00152	\$20,000	1.80%	\$18,720	\$38,720
Yolo	15-MOU-00153	\$20,000	0.58%	\$6,032	\$26,032
Yuba/Sutter	15-MOU-00154	\$20,000	0.57%	\$5,928	\$25,928
TOTAL		\$960,000	100.00%		\$2,000,000