



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



EDMUND G. BROWN JR.  
GOVERNOR

April 8, 2015

COUNTY FISCAL LETTER (CFL) NO. 14/15-56

TO: ALL FOOD BANK EXECUTIVE DIRECTORS  
EMERGENCY FOOD ASSISTANCE PROGRAM (EFAP)  
COORDINATORS

SUBJECT: STATE EMERGENCY FOOD ASSISTANCE PROGRAM (SEFAP)  
FUNDING ALLOCATION

The purpose of this letter is to notify food banks of their State Emergency Food Assistance Program (SEFAP) funding allocation for fiscal year 2014/15. Chapter 503, Statutes of 2011 (AB 152) established the SEFAP within the California Department of Social Services (CDSS). AB 152 also requires that SEFAP funds only be used to purchase, store, and transport food grown or produced in California.

The California State Assembly Committee on Rules has provided \$1 million to the SEFAP for the period of January 1, 2015 through June 30, 2015. CDSS is allocating this funding to EFAP food banks following the guidelines listed below:

- SEFAP funds will be disbursed only to agencies that have a current EFAP Memorandum of Understanding with CDSS.
- Each agency will receive a base amount of \$7,500, with the remaining allocated using 60/40 methodology currently utilized for TEFAP.
- SEFAP funds can only be used to purchase, store, and transport food grown or produced in California and must be distributed to recipients free of charge.
- Storage and transportation expenses may not exceed 10 percent of the allocation amount.
- Food banks must purchase food from an outside vendor and not its own agency.

- The funds are for the purchase of additional food and are not to be used to supplant food or funds.

Please continue using the existing Request for Reimbursement of Expenses (EFAP 4) form to claim reimbursement of SEFAP expenses. Reimbursement claims for SEFAP expenses must include an invoice and receipts dated between January 1, 2015 and June 30, 2015. Food banks must also state "SEFAP" along with the following statement in box 8 of the form:

**"I certify that these funds were used to purchase, store, and transport food grown or produced in California for distribution to recipients free of charge."**

Any claim submitted for reimbursement that does not include the certification statement and the required invoice and receipts will be denied.

A spreadsheet is attached detailing the total amount available and each food bank's allocation. Requests for SEFAP reimbursement must follow the standard EFAP procedures. **Please submit all Requests for Reimbursement of Expenses by July 31, 2015.**

All SEFAP funds **must** be used by June 30, 2015. If you need assistance or have any questions, please contact your EFAP Program Consultant directly.

Sincerely,

***Original Document Signed By:***

SABRINA SASSMAN, Chief  
Welfare Fraud and Emergency Food Assistance Program Bureau

Attachment

SEFAP Allocations  
FY 2014-2015

County	MOU #	Base	60/40 Percentage	60/40 Funding	Total Annual Allocation
Alameda	10-6024	\$7,500	3.24%	\$20,736	\$28,236
Amador	10-6025	\$7,500	0.09%	\$576	\$8,076
Butte	10-6026	\$7,500	0.95%	\$6,080	\$13,580
Calaveras	10-6027	\$7,500	0.11%	\$704	\$8,204
Contra Costa/Solano	10-6028	\$7,500	3.03%	\$19,392	\$26,892
Del Norte	10-6029	\$7,500	0.11%	\$704	\$8,204
El Dorado/Alpine	10-6030	\$7,500	0.35%	\$2,240	\$9,740
Fresno	10-6031	\$7,500	3.66%	\$23,424	\$30,924
Humboldt	10-6032	\$7,500	0.41%	\$2,624	\$10,124
Imperial	10-6033	\$7,500	0.92%	\$5,888	\$13,388
Inyo/Mono	10-6034	\$7,500	0.08%	\$512	\$8,012
Kern (CAP)	10-6035	\$7,500	3.23%	\$20,672	\$28,172
Kings	10-6036	\$7,500	0.53%	\$3,392	\$10,892
Lake	10-6037	\$7,500	0.24%	\$1,536	\$9,036
Lassen/Modoc	10-6038	\$7,500	0.13%	\$832	\$8,332
Los Angeles (FBSC)	10-6039	\$7,500	11.54%	\$73,856	\$81,356
Los Angeles (RFB)	10-6040	\$7,500	18.04%	\$115,456	\$122,956
Madera	10-6041	\$7,500	0.54%	\$3,456	\$10,956
Mendocino	10-6043	\$7,500	0.26%	\$1,664	\$9,164
Merced/Mariposa	10-6044	\$7,500	1.16%	\$7,424	\$14,924
Monterey	10-6045	\$7,500	1.35%	\$8,640	\$16,140
Napa	10-6046	\$7,500	0.25%	\$1,600	\$9,100
Nevada	10-6047	\$7,500	0.21%	\$1,344	\$8,844
Orange (CAP)	10-6048	\$7,500	2.73%	\$17,472	\$24,972
Orange (SHFB)	10-6049	\$7,500	3.34%	\$21,376	\$28,876
Placer	10-6050	\$7,500	0.61%	\$3,904	\$11,404
Riverside	10-6051	\$7,500	5.80%	\$37,120	\$44,620
Sacramento (CFB)	10-6052	\$7,500	3.90%	\$24,960	\$32,460
San Benito	10-6053	\$7,500	0.16%	\$1,024	\$8,524
San Bernardino	10-6054	\$7,500	6.01%	\$38,464	\$45,964
San Diego	10-6055	\$7,500	7.27%	\$46,528	\$54,028
San Francisco/ Marin	10-6056	\$7,500	2.12%	\$13,568	\$21,068
San Joaquin	10-6057	\$7,500	2.14%	\$13,696	\$21,196
San Luis Obispo	10-6058	\$7,500	0.63%	\$4,032	\$11,532
Santa Barbara	10-6059	\$7,500	1.09%	\$6,976	\$14,476
Santa Clara/San Mateo	10-6060	\$7,500	4.50%	\$28,800	\$36,300
Santa Cruz	10-6061	\$7,500	0.76%	\$4,864	\$12,364
Shasta	10-6062	\$7,500	0.52%	\$3,328	\$10,828
Siskiyou	10-6063	\$7,500	0.14%	\$896	\$8,396
Sonoma	10-6064	\$7,500	0.94%	\$6,016	\$13,516
Stanislaus	10-6065	\$7,500	1.74%	\$11,136	\$18,636
Tehama	10-6066	\$7,500	0.21%	\$1,344	\$8,844
Trinity	10-6067	\$7,500	0.04%	\$256	\$7,756
Tulare	10-6068	\$7,500	1.84%	\$11,776	\$19,276
Tuolumne	10-6069	\$7,500	0.15%	\$960	\$8,460
Ventura	10-6070	\$7,500	1.79%	\$11,456	\$18,956
Yolo	10-6071	\$7,500	0.58%	\$3,712	\$11,212
Yuba/Sutter	10-6072	\$7,500	0.56%	\$3,584	\$11,084
<b>TOTAL</b>			100.00%	\$1,000,000	