



CDSS

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DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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EDMUND G. BROWN JR.
GOVERNOR

February 4, 2015

COUNTY FISCAL LETTER (CFL) NO: 14/15-46.

TO: ALL FOOD BANK EXECUTIVE DIRECTORS
EMERGENCY FOOD ASSISTANCE PROGRAM (EFAP)
COORDINATORS

SUBJECT: FEDERAL FISCAL YEAR (FFY) 2015 EFAP TAX CHECK-OFF
DISBURSEMENT

Chapter 18, Statutes of 1998, (Assembly Bill 2366) established a voluntary contribution check-off on the State income tax form to benefit the Emergency Food Assistance Program (EFAP). The bill had a sunset date of January 2004. Subsequent legislation extended the sunset date through the 2018 taxable year, provided the minimum contribution amounts are met.

The State income tax check-off available for allocation in FFY 2014 is \$588,000. The disbursement of unallocated collected funds this year will follow the guidelines listed below:

- Each agency will receive a base amount of \$5,000, with the remaining allocated according to the 60/40 methodology currently utilized for TEFAP funding.
- State Income Tax Check-Off funds will be provided **only** to food banks that have a current EFAP Memorandum of Understanding with the California Department of Social Services.
- The money is to be used **only** for the purchase of food for distribution to recipients free of charge. In addition, there can be no hold-back for administrative expenses.

- The food purchased **must** be from an outside vendor other than from the food bank. The funds are intended for the purchase of additional food for the EFAP and not to be used to replace food or funds.
- No shared maintenance fees can be collected for the food that is purchased.

Food purchased for reimbursement from these funds must include an invoice and receipt for the period July 1, 2014 through June 30, 2015. Any funds that remain unused will be redirected statewide.

A spreadsheet is attached detailing the total amount available and each food bank agency's allocation. Requests for an advance, up to 25 percent, and/or reimbursements are to follow the standard EFAP procedures; however, you must attach food purchase invoices and receipts to your Request for Reimbursement of Expenses form. **Please submit all Requests for Reimbursement of Expenses for State Income Tax funds by July 31, 2015.**

If you need further information or have any questions, please contact your Program Consultant directly.

Sincerely,

Original Document Signed By:

SABRINA SASSMAN, Chief
Welfare Fraud and Emergency Food Assistance Program Bureau

Attachment

TAX CHECK-OFF ALLOCATIONS
FY 2014-2015

| County | MOU # | Base | 60/40 Percentage | 60/40 Funding | Total Annual Allocation |
|-----------------------|---------|---------|------------------|---------------|-------------------------|
| Alameda | 10-6024 | \$5,000 | 3.24% | \$11,275 | \$16,275 |
| Amador | 10-6025 | \$5,000 | 0.09% | \$313 | \$5,313 |
| Butte | 10-6026 | \$5,000 | 0.95% | \$3,306 | \$8,306 |
| Calaveras | 10-6027 | \$5,000 | 0.11% | \$383 | \$5,383 |
| Contra Costa/Solano | 10-6028 | \$5,000 | 3.03% | \$10,544 | \$15,544 |
| Del Norte | 10-6029 | \$5,000 | 0.11% | \$383 | \$5,383 |
| El Dorado/Alpine | 10-6030 | \$5,000 | 0.35% | \$1,218 | \$6,218 |
| Fresno | 10-6031 | \$5,000 | 3.66% | \$12,737 | \$17,737 |
| Humboldt | 10-6032 | \$5,000 | 0.41% | \$1,427 | \$6,427 |
| Imperial | 10-6033 | \$5,000 | 0.92% | \$3,202 | \$8,202 |
| Inyo/Mono | 10-6034 | \$5,000 | 0.08% | \$278 | \$5,278 |
| Kern (CAP) | 10-6035 | \$5,000 | 3.23% | \$11,240 | \$16,240 |
| Kings | 10-6036 | \$5,000 | 0.53% | \$1,844 | \$6,844 |
| Lake | 10-6037 | \$5,000 | 0.24% | \$835 | \$5,835 |
| Lassen/Modoc | 10-6038 | \$5,000 | 0.13% | \$452 | \$5,452 |
| Los Angeles (FBSC) | 10-6039 | \$5,000 | 11.54% | \$40,160 | \$45,160 |
| Los Angeles (RFB) | 10-6040 | \$5,000 | 18.04% | \$62,780 | \$67,780 |
| Madera | 10-6041 | \$5,000 | 0.54% | \$1,879 | \$6,879 |
| Mendocino | 10-6043 | \$5,000 | 0.26% | \$905 | \$5,905 |
| Merced/Mariposa | 10-6044 | \$5,000 | 1.16% | \$4,037 | \$9,037 |
| Monterey | 10-6045 | \$5,000 | 1.35% | \$4,698 | \$9,698 |
| Napa | 10-6046 | \$5,000 | 0.25% | \$870 | \$5,870 |
| Nevada | 10-6047 | \$5,000 | 0.21% | \$731 | \$5,731 |
| Orange (CAP) | 10-6048 | \$5,000 | 2.73% | \$9,500 | \$14,500 |
| Orange (SHFB) | 10-6049 | \$5,000 | 3.34% | \$11,623 | \$16,623 |
| Placer | 10-6050 | \$5,000 | 0.61% | \$2,123 | \$7,123 |
| Riverside | 10-6051 | \$5,000 | 5.80% | \$20,184 | \$25,184 |
| Sacramento (CFB) | 10-6052 | \$5,000 | 3.90% | \$13,572 | \$18,572 |
| San Benito | 10-6053 | \$5,000 | 0.16% | \$557 | \$5,557 |
| San Bernardino | 10-6054 | \$5,000 | 6.01% | \$20,915 | \$25,915 |
| San Diego | 10-6055 | \$5,000 | 7.27% | \$25,300 | \$30,300 |
| San Francisco/ Marin | 10-6056 | \$5,000 | 2.12% | \$7,378 | \$12,378 |
| San Joaquin | 10-6057 | \$5,000 | 2.14% | \$7,447 | \$12,447 |
| San Luis Obispo | 10-6058 | \$5,000 | 0.63% | \$2,192 | \$7,192 |
| Santa Barbara | 10-6059 | \$5,000 | 1.09% | \$3,793 | \$8,793 |
| Santa Clara/San Mateo | 10-6060 | \$5,000 | 4.50% | \$15,660 | \$20,660 |
| Santa Cruz | 10-6061 | \$5,000 | 0.76% | \$2,645 | \$7,645 |
| Shasta | 10-6062 | \$5,000 | 0.52% | \$1,810 | \$6,810 |
| Siskiyou | 10-6063 | \$5,000 | 0.14% | \$487 | \$5,487 |
| Sonoma | 10-6064 | \$5,000 | 0.94% | \$3,271 | \$8,271 |
| Stanislaus | 10-6065 | \$5,000 | 1.74% | \$6,055 | \$11,055 |
| Tehama | 10-6066 | \$5,000 | 0.21% | \$731 | \$5,731 |

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|--------------------|---------|---------|---------|---------|-----------|
| Trinity | 10-6067 | \$5,000 | 0.04% | \$139 | \$5,139 |
| Tulare | 10-6068 | \$5,000 | 1.84% | \$6,403 | \$11,403 |
| Tuolumne | 10-6069 | \$5,000 | 0.15% | \$522 | \$5,522 |
| Ventura | 10-6070 | \$5,000 | 1.79% | \$6,229 | \$11,229 |
| Yolo | 10-6071 | \$5,000 | 0.58% | \$2,018 | \$7,018 |
| Yuba/Sutter | 10-6072 | \$5,000 | 0.56% | \$1,949 | \$6,949 |
| TOTAL | | | 100.00% | | \$588,000 |