



CDSS

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DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
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EDMUND G. BROWN JR.  
GOVERNOR

January 7, 2015

**ERRATA**

COUNTY FISCAL LETTER (CFL) NO. 14/15-23E

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY FISCAL OFFICERS  
ALL COUNTY AUDITOR CONTROLLERS  
ALL COUNTY PROBATION OFFICERS  
ALL TITLE IV-E AGREEMENT TRIBES

SUBJECT: COUNTY WELFARE DEPARTMENT (CWD) COUNTY EXPENSE CLAIM  
(CEC) TIME STUDY AND CLAIMING INSTRUCTIONS FOR THE  
DECEMBER 2014 QUARTER

REFERENCES: [CFL No. 14/15-23, DATED OCTOBER 1, 2014;](#)  
[CFL No. 12/13-24, DATED DECEMBER 31, 2012](#)

This erratum to [CFL No. 14/15-23](#) provides updated instructions for the claiming of Commercially Sexually Exploited Children (CSEC) program administrative costs. As stated in [CFL No. 14/15-23](#), expenses for CSEC Protocol and Development should be claimed to program code (PC) 920 - CSEC PROGRAM PROTOCOL AND DEVELOPMENT. The PC 920 is subject to the Title IV-E non-federal discount rate. As stated in [CFL No. 12/13-24](#), the Title IV-E non-federal discount rate is the state’s federally-approved methodology for identifying and allocating costs to the benefiting programs. The amount of cost that is allocable to the Title IV-E PCs is adjusted to reflect the proportion of activity related to Title IV-E eligible children through application of the Title IV-E non-federal discount rate.

**The non-federal discount PC was inadvertently omitted from CFL No. 14/15-23.**

The State Use Only (SUO) code 915 – CSEC NON-FEDERAL DISCOUNT has been established to capture the non-federal share of costs claimed to PC 920. All other claiming information related to the CSEC program remains unchanged.

If you have any questions regarding this CFL, please direct them to the Fiscal Systems Bureau at [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

**Original Document Signed By:**

DIANNE OKAMOTO, Chief  
Fiscal Systems and Accounting Branch