



CDSS

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GOVERNOR

September 5, 2013

COUNTY FISCAL LETTER (CFL) NO. 13/14-09

TO: COUNTY WELFARE DIRECTORS
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2013-14 COMMUNITY CARE LICENSING (CCL)
ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND
ALLOCATION FOR FAMILY CHILD CARE HOMES (FCCH)

This letter informs counties of the FY 2013-14 allocations for the CCL - FFH and the CCL - FCCH programs. A total of \$6,042,000 General Fund (GF) for FFH and \$300,937 for FCCH in both reimbursement funds and GF has been made available based on the approved FY 2013-14 Budget Act.

FFH Licensing and FFH Recruitment

The Attachment I displays the total allocation of \$6,042,000 GF for FFH Licensing, FFH Recruitment, Adam Walsh Protection and Safety Act of 2006 and Registered Sex Offender (RSO) Check. For those counties performing FFH Licensing activities, the funds were distributed based on each county's staffing costs, determined as follows. Each county's average monthly FFH caseload for calendar year 2012 as reported on the Licensing of Facilities for Children Monthly Statistical Report (LIC 181) was divided by the workload standard of 120 facilities per Full-Time Equivalent (FTE). This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.25:1 was applied to this justified staffing level. Total staffing (staff and supervisors) was then multiplied by the individual county's actual FFH unit cost.

An amount of \$17,000 GF for *Greshner v. Anderson* was incorporated into FFH Basic to those counties performing FFH Licensing activities. This premise reflects the costs for additional time necessary to issue exemption needed notices and exemption denied notices to individuals with criminal convictions requiring exemptions.

In addition, a total of \$24,000 GF was allocated to counties with new licensing activities associated with the Adam Walsh Child Protection and Safety Act of 2006. This premise reflects the costs associated with child abuse registries and reports. Funds were

allocated on a percent to total basis according to calendar year 2012 average monthly FFH new license caseload.

For those counties that do not participate in the licensing program, the FFH Recruitment allocation funds were distributed based on each county's average monthly cases in Family Reunification and Permanent Placement, using the most recent 12 months data, and the number of children under 18 years of age from the United States Census Bureau.

The FFH Licensing and Recruitment administrative costs, including staff development, are charged to Program Codes (PCs) 155 and 156 on the County Expense Claim (CEC). State Use Only (SUO) Code 192 will be used for expenditures exceeding the GF CCL/FFH allocation, which will be transferred to county share.

FCCH Licensing

The Attachment II displays the GF and reimbursement allocation of \$300,937 for FCCH Licensing. The amounts of \$212,303 GF for FCCH Basic, Serious Incident Reporting, and *Gresher v. Anderson* and \$88,634 reimbursement funds were distributed based on each county's staffing costs, determined as follows. Each county's average monthly FCCH caseload for calendar year 2012 as reported on the LIC 181 was divided by the workload standard of 257 facilities per FTE. This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.25:1 was applied to this justified staffing level. Total staffing was then multiplied by the individual county's actual FCCH unit cost. An amount of \$10,000 GF for *Gresher v. Anderson* was also incorporated into the FCCH Basic.

Effective October 1, 2013, Sacramento County will be returning their FCCH licensing functions to the California Department of Social Services. Funding has been allocated through September 30, 2013, as the transfer of this program takes place.

The FCCH Licensing administrative costs, including staff development, are charged to PC 157 - Licensing - Family Day Care on the CEC. The SUO Codes 061 and 062 will be used to ensure that 100 percent of the reimbursement funds are expended before counties access their GF allocation. Expenditures exceeding the GF allocation will be transferred to county share using SUO Code 153.

RSO Check

This premise reflects the costs to minimize the risk of predictable and preventable harm to vulnerable children in out-of-home care by detecting the presence/residence of a RSO in prospective and approved licensed facilities and in prospective and approved

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Relative/Nonrelative Extended Family Member homes. An amount of \$57,000 GF FFH and \$5,212 GF FCCH were allocated for the RSO premise based on a percent to statewide total using the calendar year 2012 average monthly caseload for annual checks and application checks. The PC 155 will be charged for FFH RSO funds, and PC 157 will be charged for FCCH RSO on the CEC.

Any questions regarding this allocation can be directed to Fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

BRIAN DOUGHERTY, Chief
Financial Management and Contracts Branch

Attachments

FY 2013-14 CCL - FOSTER FAMILY HOMES ALLOCATION

COUNTY	FY 2013-14	FY 2013-14	FY 2013-14	FY 2013-14	Total FFH Allocation
	FFH Basic GF	FFH Recruitment GF	Adam Walsh GF	Registered Sex Offender Check GF	
Alameda	\$336,935	\$0	\$1,025	\$2,294	\$340,254
Alpine	\$0	\$28	\$0	\$0	\$28
Amador	\$0	\$781	\$0	\$0	\$781
Butte	\$31,364	\$0	\$205	\$695	\$32,264
Calaveras	\$0	\$1,448	\$0	\$0	\$1,448
Colusa	\$0	\$696	\$0	\$0	\$696
Contra Costa	\$304,871	\$0	\$1,230	\$2,688	\$308,789
Del Norte	\$18,682	\$0	\$205	\$455	\$19,342
El Dorado	\$32,886	\$0	\$205	\$474	\$33,565
Fresno	\$150,748	\$0	\$1,025	\$2,105	\$153,878
Glenn	\$5,098	\$0	\$205	\$388	\$5,691
Humboldt	\$0	\$4,835	\$0	\$0	\$4,835
Imperial	\$37,184	\$0	\$616	\$804	\$38,604
Inyo	\$7,471	\$0	\$205	\$401	\$8,077
Kern	\$204,986	\$0	\$616	\$2,044	\$207,646
Kings	\$22,371	\$0	\$205	\$670	\$23,246
Lake	\$0	\$2,095	\$0	\$0	\$2,095
Lassen	\$0	\$932	\$0	\$0	\$932
Los Angeles	\$0	\$374,264	\$0	\$0	\$374,264
Madera	\$0	\$5,268	\$0	\$0	\$5,268
Marin	\$65,767	\$0	\$205	\$284	\$66,256
Mariposa	\$10,295	\$0	\$205	\$422	\$10,922
Mendocino	\$0	\$3,623	\$0	\$0	\$3,623
Merced	\$61,114	\$0	\$205	\$694	\$62,013
Modoc	\$0	\$234	\$0	\$0	\$234
Mono	\$0	\$266	\$0	\$0	\$266
Monterey	\$70,288	\$0	\$410	\$867	\$71,565
Napa	\$39,623	\$0	\$410	\$541	\$40,574
Nevada	\$0	\$2,329	\$0	\$0	\$2,329
Orange	\$504,868	\$0	\$1,230	\$2,811	\$508,909
Placer	\$64,044	\$0	\$410	\$541	\$64,995
Plumas	\$0	\$582	\$0	\$0	\$582
Riverside	\$0	\$89,117	\$0	\$0	\$89,117
Sacramento	\$382,032	\$0	\$1,230	\$2,952	\$386,214
San Benito	\$2,478	\$0	\$205	\$203	\$2,886
San Bernardino	\$442,377	\$0	\$1,641	\$6,251	\$450,269
San Diego	\$956,654	\$0	\$4,107	\$13,620	\$974,381
San Francisco	\$149,705	\$0	\$205	\$836	\$150,746
San Joaquin	\$157,301	\$0	\$1,230	\$2,094	\$160,625
San Luis Obispo	\$65,858	\$0	\$410	\$891	\$67,159
San Mateo	\$129,427	\$0	\$410	\$703	\$130,540
Santa Barbara	\$145,533	\$0	\$410	\$762	\$146,705
Santa Clara	\$418,632	\$0	\$616	\$1,920	\$421,168
Santa Cruz	\$98,819	\$0	\$616	\$861	\$100,296
Shasta	\$92,076	\$0	\$820	\$1,322	\$94,218
Sierra	\$0	\$59	\$0	\$0	\$59
Siskiyou	\$2,478	\$0	\$0	\$0	\$2,478
Solano	\$0	\$11,938	\$0	\$0	\$11,938
Sonoma	\$94,348	\$0	\$410	\$932	\$95,690
Stanislaus	\$72,754	\$0	\$410	\$587	\$73,751
Sutter	\$31,837	\$0	\$0	\$5	\$31,842
Tehama	\$24,312	\$0	\$410	\$522	\$25,244
Trinity	\$0	\$871	\$0	\$0	\$871
Tulare	\$70,649	\$0	\$616	\$1,237	\$72,502
Tuolumne	\$14,901	\$0	\$410	\$260	\$15,571
Ventura	\$111,496	\$0	\$820	\$1,615	\$113,931
Yolo	\$0	\$5,581	\$0	\$0	\$5,581
Yuba	\$23,791	\$0	\$207	\$249	\$24,247
Total	\$5,456,053	\$504,947	\$24,000	\$57,000	\$6,042,000

FY 2013-14 CCL - FAMILY CHILD CARE HOMES ALLOCATION

COUNTY	FY 2013-14 FCCH BASIC GF	FY 2013-14 Registered Sex Offender Check GF	FY 2013-14 FCCH-REIMBURSEMENT FEDERAL	TOTAL FCCH ALLOCATION FED /GF
Alameda	\$0	\$0	\$0	\$0
Alpine	\$0	\$0	\$0	\$0
Amador	\$0	\$0	\$0	\$0
Butte	\$0	\$0	\$0	\$0
Calaveras	\$0	\$0	\$0	\$0
Colusa	\$0	\$0	\$0	\$0
Contra Costa	\$0	\$0	\$0	\$0
Del Norte	\$17,845	\$879	\$7,638	\$26,362
El Dorado	\$0	\$0	\$0	\$0
Fresno	\$0	\$0	\$0	\$0
Glenn	\$0	\$0	\$0	\$0
Humboldt	\$0	\$0	\$0	\$0
Imperial	\$0	\$0	\$0	\$0
Inyo	\$10,609	\$404	\$4,541	\$15,554
Kern	\$0	\$0	\$0	\$0
Kings	\$0	\$0	\$0	\$0
Lake	\$0	\$0	\$0	\$0
Lassen	\$0	\$0	\$0	\$0
Los Angeles	\$0	\$0	\$0	\$0
Madera	\$0	\$0	\$0	\$0
Marin	\$0	\$0	\$0	\$0
Mariposa	\$0	\$0	\$0	\$0
Mendocino	\$0	\$0	\$0	\$0
Merced	\$0	\$0	\$0	\$0
Modoc	\$0	\$0	\$0	\$0
Mono	\$0	\$0	\$0	\$0
Monterey	\$0	\$0	\$0	\$0
Napa	\$0	\$0	\$0	\$0
Nevada	\$0	\$0	\$0	\$0
Orange	\$0	\$0	\$0	\$0
Placer	\$0	\$0	\$0	\$0
Plumas	\$0	\$0	\$0	\$0
Riverside	\$0	\$0	\$0	\$0
Sacramento	\$178,637	\$3,929	\$76,455	\$259,021
San Benito	\$0	\$0	\$0	\$0
San Bernardino	\$0	\$0	\$0	\$0
San Diego	\$0	\$0	\$0	\$0
San Francisco	\$0	\$0	\$0	\$0
San Joaquin	\$0	\$0	\$0	\$0
San Luis Obispo	\$0	\$0	\$0	\$0
San Mateo	\$0	\$0	\$0	\$0
Santa Barbara	\$0	\$0	\$0	\$0
Santa Clara	\$0	\$0	\$0	\$0
Santa Cruz	\$0	\$0	\$0	\$0
Shasta	\$0	\$0	\$0	\$0
Sierra	\$0	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0	\$0
Solano	\$0	\$0	\$0	\$0
Sonoma	\$0	\$0	\$0	\$0
Stanislaus	\$0	\$0	\$0	\$0
Sutter	\$0	\$0	\$0	\$0
Tehama	\$0	\$0	\$0	\$0
Trinity	\$0	\$0	\$0	\$0
Tulare	\$0	\$0	\$0	\$0
Tuolumne	\$0	\$0	\$0	\$0
Ventura	\$0	\$0	\$0	\$0
Yolo	\$0	\$0	\$0	\$0
Yuba	\$0	\$0	\$0	\$0
Total	\$207,091	\$5,212	\$88,634	\$300,937