



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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EDMUND G. BROWN JR.
GOVERNOR

June 17, 2013

COUNTY FISCAL LETTER (CFL) NO. 12/13-42

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY AUDITOR CONTROLLERS
ALL COUNTY PROBATION OFFICERS

SUBJECT: CLAIMING INSTRUCTIONS FOR NEW R1 AID CODE FOR
TRAFFICKING AND CRIME VICTIMS ASSISTANCE PROGRAM
(TCVAP)

REFERENCES: ALL COUNTY LETTER (ACL) NO. 13-25, DATED APRIL 18, 2013;
CFL NO. 11/12-38, DATED JANUARY 20, 2012;
ACL NO. 06-60, DATED DECEMBER 21, 2006;
MANUAL OF POLICIES AND PROCEDURES SECTIONS 70-102
and 70-103

This CFL provides claiming information for the new TCVAP aid code R1, which was established to correctly identify and track cash assistance expenditures of California Work Opportunity and Responsibility to Kids (CalWORKs) TCVAP trafficking victims as stated in [ACL No. 13-25](#).

Claiming Instructions

County Expense Claim (CEC)

There are no changes in the way counties claim TCVAP administrative costs on the CEC as a result of aid code R1. Counties should continue to follow the claiming instructions in [CFL No. 11/12-38](#).

County Assistance (CA) 800 Claim Information

Aid code R1 has been added to the CA 800A NONFED claim (see attachment) effective with the June 2013 claiming month. The following is a description of aid code R1:

Aid Code R1: CalWORKs TCVAP Trafficking Victims

- This code applies to non-citizen CalWORKs TCVAP trafficking victims who are undocumented or otherwise ineligible for federally-funded benefits and services due to immigration status. This includes CalWORKs TCVAP noncitizen victims of trafficking who are in the process of applying for a T Visa; have applied for a T Visa; or are taking steps to become certified by the Office of Refugee Resettlement for federal benefits.
- Expenditures claimed using this aid code have a cost sharing ratio of 97.5 percent General Fund and 2.5 percent county funds.

Please direct questions regarding the CA 800 claim to assistance.claims@dss.ca.gov or regarding the CEC to Fiscal.Systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

FRAN MUELLER
Deputy Director
Administration Division

Attachment

**SUMMARY REPORT OF ASSISTANCE EXPENDITURES
ADOPTION AND TRAFFICKING & CRIME VICTIMS
ASSISTANCE PROGRAMS, NONFEDERAL**

County	Date (Month/Year)
Claim Contact #REF!	Telephone #REF!

	Persons Count	Amount	Persons Count	Amount	Persons Count	Amount
Aid Code	04	04	1V	1V	R1	R1
1 Main Payroll						
2 Current Month Supplemental Payroll						
3 Current Month Cancellation Contra Roll						
4 Prior Months Supplemental Payroll						
5 Current Month Adjustment						
6 Subtotal (Lines 1 - 5)	-	-	-	-	-	-
7 Prior Months Cancellation Contra Roll						
8 Recoveries of Aid						
9 Prior Month Negative Adjustment						
10 Subtotals (Lines 7 - 9)	-	-	-	-	-	-
11 Prior Month Positive Adjustment						
12 TOTAL AID PAYMENTS, CURRENT + PRIOR MONTH (Lines 6+10+11)	-	-	-	-	-	-

County Use Only

	Summary by Funding	State	County 2011	County	Total
13	Adoption Assistance Program (County 2011/County 75/25)		-	-	-
14	Trafficking and Crime Victims Assist Program (State/County 100/0)	-			-
15	CalWORKs TCVAP R1 (State/County 97.5/2.5)	-		-	-
16	Total	-	-	-	-