STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
**DEPARTMENT OF SOCIAL SERVICES**
744 P Street • Sacramento, CA 95814 • *www.cdss.ca.gov*

CDSS
WILL LIGHTBOURNE
DIRECTOR

EDMUND G. BROWN JR.
GOVERNOR

December 2, 2013

ALL COUNTY LETTER (ACL) NO. 13-95

REASON FOR THIS TRANSMITTAL

[ ] State Law Change
[ ] Federal Law or Regulation Change
[ ] Court Order
[ ] Clarification Requested by One or More Counties
[**X**] Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: STATISTICAL REPORT ON THE NUMBER OF CHILDREN, AGES 5-17, IN FAMILIES RECEIVING CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CalWORKs) CASH ASSISTANCE ABOVE THE POVERTY LEVEL – TITLE I, PART A, OF THE ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) OF 1965

This ACL is to inform counties regarding the process for the October 2013 statistical report on the number of children ages 5 through 17 in families receiving CalWORKs cash assistance payments exceeding the federal poverty income level. The collection and reporting of this data is required by Title I, Part A, of the ESEA of 1965, as amended.

The California Department of Education and the United States Department of Health and Human Services, Administration for Children and Families (ACF) use this information to allocate federal funds to meet the educational needs of disadvantaged children. This data is required to be reported to the California Department of Social Services (CDSS) by either the local educational agency (LEA) or at the county level. Since there is no statewide source for this data, County Welfare Departments (CWDs) are responsible for providing the information on children in families receiving CalWORKs assistance payments.

The CWDs must provide a list of children ages 5 through 17 receiving CalWORKs cash assistance payments in the month of October that exceeded the federal poverty income level (defined by ACF as the level for a family of four, regardless of actual family size: $1,962.50) to CDSS by December 13, 2013. To report this information, the TEMP 2220 form (10/13) is attached. If there are no children that meet these criteria, please return the form with the indication, “None.” Vendor payments, assistance in-kind and income from other sources are not to be considered as cash assistance.

To ensure confidentiality of this data, the form must be sent to CDSS using a dual envelope procedure. One envelope must be marked confidential and addressed as indicated below. This envelope must be placed within a second envelope and mailed to CDSS at the same address below. This dual envelope procedure is being implemented to ensure confidentiality of client specific information.

Send the completed report to:

California Department of Social Services
ATTN: Ertug Misirli
Data Systems and Survey Design Bureau, M.S. 9-13-081
P.O. Box 944243
Sacramento, CA 94244-2430

If you have any questions regarding the completion of this report, please contact the Data Systems and Survey Design Bureau at (916) 651-8269.

Sincerely,

***Original Document Signed By:***

M. AKHTAR KHAN, Chief
Research Services Branch
Administration Division

Attachment

# CHILDREN AGED 5-17 IN FAMILIES RECEIVING CalWORKs EXCEEDING $1,962.50 DURING OCTOBER 2013

**COUNTY: _____**

| STREET ADDRESS WHERE CHILD RESIDES & STATE ID NUMBER/CASE NUMBER OF EACH CHILD | CITY | ZIP | COUNTY | DOB (MM/DD/YY) |
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**County Contact: _____** **Telephone: _____**