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DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

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EDMUND G. BROWN JR.  
GOVERNOR

May 26, 2016

ALL COUNTY INFORMATION NOTICE NO. I-37-16

TO: ALL COUNTY FISCAL OFFICERS  
ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY BOARD OF SUPERVISORS  
ALL CHILD ABUSE PREVENTION INTERVENTION AND  
TREATMENT (CAPIT)/COMMUNITY-BASED CHILD ABUSE  
PREVENTION (CBCAP)/PROMOTING SAFE AND STABLE FAMILIES  
(PSSF) LIAISONS

SUBJECT: CHILD ABUSE PREVENTION, INTERVENTION, AND TREATMENT  
REMINDERS

REFERENCE: [COUNTY FISCAL LETTER NO. 13/14-27](#)  
DATED OCTOBER 22, 2013  
[COUNTY FISCAL LETTER NO. 13/14-16](#),  
DATED SEPTEMBER 13, 2013;  
[COUNTY FISCAL LETTER NO. 11/12-18](#),  
DATED SEPTEMBER 16, 2011;  
[COUNTY FISCAL LETTER NO. 05/06-26](#),  
DATED SEPTEMBER 28, 2005;  
[WELFARE AND INSTITUTIONS CODE SECTION 18961](#)

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

The purpose of this All County Information Notice is to remind counties of the importance of utilizing the CAPIT funds for prevention services and to ensure continued compliance with federal match requirements. For Fiscal Year (FY) 2013-14, counties reported a decrease in overall CAPIT spending of four percent. For FY 2014-2015 the counties reported an additional three percent reduction in spending of CAPIT funds.

CAPIT

Per Welfare and Institutions Code Section 18961, CAPIT funding affords the counties flexible spending across the spectrum of prevention, intervention and treatment to address child abuse and neglect with at-risk children and families. Through CAPIT, counties are able to fund a variety of services and supports to children and families

including day care, respite care, transportation, home visiting, disability services and parenting education programs. Utilizing CAPIT funds for these purposes strengthens families throughout the state, increases resiliency and mitigates major risk factors of child abuse and neglect. Additionally, CAPIT serves as the federal match and leverage for the CBCAP grant.

### Federal Match Requirement

Consistent with current policy, the California Department of Social Services will continue utilizing local expenditures in the CAPIT program to meet the required 20 percent federal CBCAP match and to leverage additional CBCAP funds. Therefore, it is important for counties to maintain spending levels similar to the level at FY 2010-11 to ensure continued compliance with federal match requirements and to maximize federal funding for prevention services. The agreed upon CAPIT spending levels of FY 2010-11 can be found in [County Fiscal Letter \(CFL\) No. 11/12-18](#). As described in [CFL No. 13/14-16](#), while counties are provided increased flexibility with expenditures at a local level, counties are highly encouraged to maintain spending levels similar to FY 2010-11 levels to ensure a comparable draw down of CBCAP federal funds and to avoid a potential reduction in federal funds. The expenditures associated with CAPIT should be claimed to Program Code 167 (CAPIT) on the County Expense Claim.

Also, as stated in [CFL No. 05/06-26](#) CAPIT funds may not be used as match for another federal grant program. The CAPIT funds are already fully leveraged against CBCAP grants and to use as a match for another federal grant program would be in violation of federal cost principles ([2 Code of Federal Regulations, Subpart D 200.306 \(b\)\(2\)](#)) which prohibit use of funds that have been used to meet cost sharing requirements of another federal program.

If you have any questions please contact your OCAP program consultant or e-mail: [OCAP-PND@dss.ca.gov](mailto:OCAP-PND@dss.ca.gov).

Sincerely,

### ***Original Document Signed By:***

KEVIN GAINES, Chief  
Child Protection and Family Support Branch