



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

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EDMUND G. BROWN JR.  
GOVERNOR

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

FEBRUARY 27, 2015

ALL COUNTY INFORMATION NOTICE (ACIN) NO. I-10-15

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY WELFARE FISCAL OFFICERS

SUBJECT: UPDATE TO COUNTY CERTIFICATION TO SYSTEM  
UTILIZATION OF THE CHILD WELFARE SERVICES/CASE  
MANAGEMENT SYSTEM (CWS/CMS)

REFERENCE: ALL COUNTY LETTER (ACL) NO. 00-52 DATED AUGUST 7, 2000; ACL NO. 06-32 DATED SEPTEMBER 1, 2006; ACL NO. 09-84 DATED DECEMBER 28, 2009; ACL NO. 11-02 DATED JANUARY 19, 2011; ACL NO. 13-36 DATED JULY 18, 2013; SENATE BILL (SB) 370, CHAPTER 1294, STATUTES OF 1989; CALIFORNIA WELFARE AND INSTITUTION CODE 16501.5; ASSEMBLY BILL (AB) 118, CHAPTER 40, STATUTES OF 2011; ABX1 16, CHAPTER 13, FIRST EXTRAORDINARY SESSION, STATUTES OF 2011; CODE OF FEDERAL REGULATION (CFR), TITLE 45, SECTION 1355.40-1355.57.

This ACIN is to serve as an update to counties on certifying to full utilization of the CWS/CMS. In previous years, counties were to submit a letter of certification to the California Department of Social Services (CDSS) verifying full utilization of the CWS/CMS in order to receive Child Welfare Services (CWS) funding augmentation after the CWS Basic General Fund had been expended.

Effective immediately, the CDSS no longer requires counties to submit a letter certifying full utilization of the CWS/CMS following AB 118 (Chapter 40, Statutes of 2011) and ABX1 16 (Chapter 13, First Extraordinary Session, Statutes of 2011), which realigned funding from state to local governments.

California statute (SB370, Chapter 1294, Statutes of 1989 and reflected in the California Welfare and Institution Code 16501.5) mandated a single statewide-automated child welfare services information system. The state and counties continue to share accountability for compliance with federal requirements for the Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS), as evidenced by data entered into CWS/CMS pursuant to 45 CFR 1355.40-1355.57.

If you have any questions, please contact the Case Management System Support Branch Program Policy Unit at [CMSProgramPolicyUnit@dss.ca.gov](mailto:CMSProgramPolicyUnit@dss.ca.gov) or (916) 651-7884.

Sincerely,

***Original Document Signed by:***

KEVIN GAINES, Chief  
Child Protection and Family Support Branch

c: Child Welfare Directors Association