



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

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EDMUND G. BROWN JR.
GOVERNOR

June 10, 2014

ALL-COUNTY INFORMATION NO.: I-30-14

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS
ALL IN-HOME SUPPORTIVE SERVICES (IHSS) PROGRAM MANAGERS

SUBJECT: IN-CLASS IHSS PROGRAM INTEGRITY TRAINING MODIFIED TO INCLUDE STATEWIDE PROTOCOLS

REFERENCES: ALL-COUNTY LETTER NO. 13-83 DATED SEPTEMBER 27, 2013; ALL-COUNTY INFORMATION NOTICE (ACIN) NO. I-13-13 DATED MARCH 21, 2013; ACIN NO. I-66-13 DATED OCTOBER 4, 2013; ACIN NO. I-66-13E DATED OCTOBER 11, 2013; IHSS PROGRAM MANAGERS' LETTERS DATED DECEMBER 26, 2013, FEBRUARY 3, 2014, and FEBRUARY 7, 2014

The purpose of this All-County Information Notice (ACIN) is to provide counties with information regarding the availability of a modified Social Worker Training Academy (SWTA) in-class Program Integrity (PI) training. This training incorporates the Uniform Statewide Protocols for PI Activities in IHSS (hereafter "Protocols"), including Unannounced Home Visits and Directed Mailing requirements.

BACKGROUND

In October 2013 and February 2014, the California Department of Social Services (CDSS) offered eight webinars to provide training and technical assistance to counties regarding the Protocols, including definitions and related forms, in order to achieve uniform implementation statewide. Additionally, the PI training module was updated to incorporate Protocol information, and in-class training was offered in January 2014.

IN-CLASS PROGRAM INTEGRITY TRAINING

CDSS, in collaboration with California State University, Sacramento, is offering 10 additional in-class PI trainings commencing June 24 through July 1, 2014, to county IHSS PI staff that did not attend one of webinars or January 2014 in-class sessions. Designated IHSS PI staff that previously attended either a webinar or in-class session have already fulfilled the training requirement to perform Unannounced Home Visits.

The schedule for in-class PI training sessions is available on the CDSS website at the following link: <http://www.cdss.ca.gov/agedblinddisabled/PG1214.htm>. Please follow existing county processes for registering for SWTA trainings at the following link: <http://www.cce.csus.edu/conferences/ihss/register.asp>.

If you have any questions regarding the content of this letter, please contact the Training and Development Unit at IHSS-Training@dss.ca.gov or at (916) 651-3494.

Sincerely,

Original Document Signed By:

HAFIDA HABEK, Chief
Policy and Quality Assurance Branch
Adult Programs Division
California Department of Social Services

c: County Welfare Directors Association (CWDA)