

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



March 25, 1999

COUNTY FISCAL LETTER 98/99-68

TO: COUNTY WELFARE DIRECTORS  
COUNTY FISCAL OFFICERS  
COUNTY AUDITOR CONTROLLERS  
COUNTY PROBATION OFFICERS

SUBJECT: UPDATING THE COUNTY FISCAL CONTACT FOR COUNTY EXPENSE  
CLAIMS/ASSISTANCE CLAIMS

This letter is to request an update for our county fiscal contact person list. A joint County Welfare Directors Association fiscal committee and state task force developed this county fiscal contact concept in 1989. The intent was to ensure that copies of the payment documents issued by this Department reached the appropriate staff in the counties. We have since periodically updated the contact list to keep it current. Please submit the attached form listing your County Fiscal Officer's name, the name of a back-up contact person, their address, telephone number, fax number, and E-mail address by 4/30/99.

Also, please list the names of the staff who prepare the County Expense Claim and Assistance Claims. Use the attached form to provide their address, telephone number, fax number, and E-mail address if available.

If you have any questions, please contact the Fiscal Policy Bureau at (916) 657-3440.

**Original Document Signed By  
GEORGE E. PEACHER, JR. on 3/25/99**

GEORGE E. PEACHER, JR., Chief  
Fiscal Systems and Accounting Branch

Enclosure  
c: CWDA

TO: California Department of Social Services  
Fiscal Policy Bureau  
744 P Street, M.S. 8-100  
Sacramento, CA 95814 Fax (916) 657-3431

COUNTY FISCAL CONTACT

County Name: \_\_\_\_\_

Fiscal Officer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Name of Fiscal Officer's Back-up: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

COUNTY EXPENSE CLAIM (CEC)

ASSISTANCE CLAIM

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-Mail  
Address: \_\_\_\_\_

E-Mail  
Address: \_\_\_\_\_

Please submit this information by 4/30/99. If you have any questions, please contact the Fiscal Policy Bureau at (916) 657-3440.