

DEPARTMENT OF SOCIAL SERVICES  
 44 P Street, Sacramento, CA 95814



April 2, 1993

ALL-COUNTY LETTER NO. 93-24

TO: ALL-COUNTY WELFARE DIRECTORS

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by SDSS

SUBJECT: ALLOWABLE COSTS OF SERVICE THAT AFFECT IN-HOME  
 SUPPORTIVE SERVICES (IHSS) CONTRACTS  
 REFERENCE ACL #92-19

In accordance with Welfare and Institutions Code (WIC) Section 12303(a) and Manual of Policies and Procedures (MPP) Sections 10-205.2 and 10-205.3 et al., effective July 1, 1989, and each year thereafter, the allowable cost of service is increased in accordance with the California Consumer Price Index. Any portion of a payment by a County on an IHSS contract in excess of 110 percent of the allowable cost of service shall not be eligible for matching or reimbursement from State or Federal funds.

The revised allowable cost of service for each County listed below is effective July 1, 1993. Counties that are currently impacted are those which are bidding for new contracts, or are renewing contracts, pursuant to WIC Section 12302.1, with effective start dates of July 1, 1993 or thereafter. Contracts that begin prior to July 1, 1993 or are in progress, are not impacted by the new allowable cost of service until those contracts expire and are rebid or renewed.

The methodology used to compute the revised allowable cost of service is as follows: The July 1, 1992 allowable cost of service was increased by 3.7 percent, the estimated California Consumers Price Index between Fiscal Years 1992 and 1993.

In accordance with WIC Section 12303(a), a 10 percent allowable increase was added to each County's allowable cost to arrive at a maximum contract cost eligible for State reimbursement.

The maximum contract cost eligible for reimbursement is not to be considered a standard rate of payment. Counties are to continue to encourage maximum competition among bidders and secure the lowest price possible.

An example of the computed allowable cost of service is attached.

MPP Section 10-205.5 provides a process whereby Counties may appeal to the Department for an adjustment to the allowable cost determination. The appeal process requires Counties to initiate an appeal by filing with the Department a written request for an adjustment, no later than 15 working days from the mailing date of this All-County Letter. The written appeal must provide documentation that demonstrates extraordinary circumstances affecting the operation of the program within the County, the potential adverse impact of the allowable cost on continuity of services, or the ability to provide efficient and effective management of the program. The appeal must contain the cost requested and specific justification for the difference between the allowable cost and the requested cost.

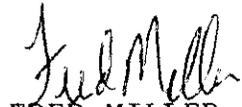
Once the written appeal has been received, the Department will determine if additional information is necessary. The additional information must be provided by Counties within 10 working days of the date of the Department's notification to the County. Failure of the County to provide additional information, within the specified time period, may result in denial of the requested adjustment.

The FY 1993-94 maximum allowable hourly costs, including the 10 percent allowable increase, eligible for State reimbursement have been approved by the Department of Finance for each County and are as follows:

|               |         |
|---------------|---------|
| Butte         | \$10.16 |
| Nevada        | \$10.73 |
| Riverside     | \$12.29 |
| San Diego     | \$11.91 |
| San Francisco | \$13.28 |
| San Joaquin   | \$10.86 |
| San Mateo     | \$12.65 |
| Santa Barbara | \$12.58 |
| Santa Clara   | \$13.54 |
| Santa Cruz    | \$13.61 |
| Stanislaus    | \$10.51 |
| Tehama        | \$11.30 |
| Ventura       | \$11.04 |

Please address any appeals for adjustment of the allowable cost to me at the following address:

Department of Social Services  
744 P Street, Mail Station 17-18  
Sacramento, CA 95814



FRED MILLER  
Deputy Director  
Adult Services Division

Attachment

cc: CWDA

Attachment

| <u>COUNTY</u> | COMPUTED<br>ALLOWABLE HOURLY<br>COST FY 92/93 |
|---------------|---|
| Butte         | \$ 8.91                                       |
| Nevada        | \$ 9.40                                       |
| Riverside     | \$10.77                                       |
| San Diego     | \$10.44                                       |
| San Francisco | \$11.64                                       |
| San Joaquin   | \$ 9.52                                       |
| San Mateo     | \$11.09                                       |
| Santa Barbara | \$11.03                                       |
| Santa Clara   | \$11.87                                       |
| Santa Cruz    | \$11.93                                       |
| Stanislaus    | \$ 9.21                                       |
| Tehama        | \$ 9.90                                       |
| Ventura       | \$ 9.68                                       |

EXAMPLE: Butte County

|  |                   |
|--|-------------------|
| Allowable Cost of Service Fiscal Year 1992/93                              | \$ 8.91           |
| Allowable Increase (CPI Increase 3.70% x \$8.91)                           | + . <u>33</u>     |
| Allowable Cost of Service Fiscal Year 1993/94                              | = \$ 9.24         |
| WIC Section 12303(a) 10% Allowable Increase<br>(10% x \$9.24)              | + . <u>92</u>     |
| Maximum Allowable Cost of Service with<br>10% Increase Fiscal Year 1993/94 | = \$ <u>10.16</u> |