

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



June 14, 1999

ALL-COUNTY LETTER NO. 99-39

TO: ALL COUNTY WELFARE DIRECTORS
ALL FOOD STAMP COORDINATORS

SUBJECT: FOOD STAMP EMPLOYMENT
AND TRAINING PROGRAM
PLAN FEDERAL FISCAL YEAR
(FFY) 2000

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

REFERENCE: ALL-COUNTY LETTER NO. 98-84

The purpose of this letter is to inform counties of the Food Stamp Employment and Training (FSET) planning process for FFY 2000. We are beginning the process earlier than in previous years to assure that the state plan is submitted on time to the United States Department of Agriculture (USDA). Please return your completed plan by July 30, 1999.

In developing their plans, counties should continue to take into account the work requirements which were established by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996. In order to remain eligible for food stamps, non-exempt able-bodied adults without dependents (ABAWDs) are required to work 20 hours per week, participate in workfare or participate in a qualifying FSET activity for 20 hours per week. Federal law does not allow job club/job search, as a stand-alone component, to count toward meeting the 20-hour work requirement. Counties not participating in FSET only need to complete Table 1.

Counties may continue to combine elements of traditional FSET components with drug and alcohol rehabilitation. Such activities are allowable if they are not considered "medical," i.e., a course(s) of treatment provided by licensed physicians, psychologists, etc., intended to treat a diagnosed condition. Instead, to be countable, the drug and alcohol rehabilitation program must provide social and support services (discussion groups, general counseling, etc.) that can be directly linked to advancing an FSET participant's employment opportunities. If an individual requires treatment or specifies that they are medical in nature, as defined above, they would likely be considered good cause for an exemption from work requirements. Additionally, such activities must constitute only a minor portion of a component. For example, a county could require a maximum of one to five hours of participation in drug rehabilitation per week with the balance of the 20-hour requirement being met by attending a qualifying work activity.

The Balanced Budget Act (BBA) of 1997 permits states to exempt 15 percent of its total ABAWD population that is in danger of losing food stamp eligibility for failure to meet the work requirement. Each county agency may apply this exemption as it deems appropriate and determine the most efficient and effective manner in which to use the exemption. Attachment I indicates the number of additional exemptions counties can use each month. Counties are requested to describe

the criteria used to allocate the additional exemptions in their plan's cover letter.

Completion of Federally Required Tables

Due to questions asked by several counties, we are making the following clarifications:

- The Total Component amount in the small table at the bottom of Table 4 must equal the total of the first three columns in the large table, i.e., Salary and Benefits, Other Costs (Overhead), and Contract Costs.
- Federal MOE, State MOE and County MOE in the small table, are spread throughout the components in the large table.
- The Grand Total on Table 4 must equal the Grand Total on Table 5 for FFY 2000.
- The sum of Total Component and Assessment, in the small table at the bottom of Table 4, must be the same as the sum of rows 1, 2, 3, 4 and 5 on Table 5.
- Transportation/Ancillary on Table 4 must equal the sum of rows 6a and 6c on Table 5.
- Child Care in the small table on Table 4 must equal the sum of rows 6b and 6d on Table 5.

Funding for the FSET Program

Our preliminary estimate of California's share of FFY 2000 regular unmatched funding is \$10,770,603 and \$10,783,440 in supplemental unmatched funding (Attachment II). Participant reimbursement for child care and transportation (Attachment III) is matched by federal and state participation. Each participating county's FFY 2000 grant is based on its share of the statewide non-assistance food stamp caseload for calendar year 1998. Only counties which intend to satisfy all their MOE requirement may spend the supplemental funding and the state and federal MOE amounts. Expenditures beyond the unmatched funding are 50 percent county and 50 percent federal.

Counties can spend up to 100 percent of their unmatched grant allocation to serve ABAWDs in qualifying activities i.e., a workfare program or an allowable 20-hour per week work/training program. However, expenditures for non-ABAWDs and ABAWDs in non-qualifying activities, such as job club, cannot exceed **20 percent** of the 100 percent unmatched grant allocation. Any expenditure above 20 percent for non-qualifying components will be matched at the 50 percent county and 50 percent county rate.

The maximum reimbursement rates established October 1, 1998 by the BBA are still in effect. Recognizing the uncertain level of compliance with various work requirements among the ABAWD population, USDA has set two levels for the reimbursement rate—one level for filled work slots and the other for unfilled or “offered” work slots. A slot is “filled” for the month a participant reports to a work or training site to begin his or her work activities and each

month he/she remains in that activity. A slot is "offered" when a bona fide workfare or training opportunity is made available to a participant (i.e., the participant is told to report to a work site at a given date and time) but the participant either refuses the assignment or does not report as directed. In the case of self-directed workfare programs, the USDA will reimburse counties only for filled slots.

The following rates are established for FFY 2000 :

Offered work slots:	\$30
Filled work slots:	\$175

The USDA will determine each counties reimbursement amount by multiplying all the offered slots by \$30 and all the filled slots by \$175. The result is the maximum amount that will be reimbursed with 100 percent federal funds. Expenditures above the maximum amount are eligible for 50 percent federal reimbursement.

If you have any questions about this All County Letter, please have your staff contact Tony Pyara at (916) 657-2630. Questions concerning your allocation should be directed to the County Contracts and Financial Analysis Bureau at (916) 657-3806.

Sincerely,

***Original Document Signed By
Bruce Wagstaff on 5/14/99***

BRUCE WAGSTAFF
Deputy Director
Welfare to Work Division

Enclosures

c: CWDA
CSAC

FFY 2000 ALLOCATION OF 15% EXEMPTIONS FOR
ABLE-BODIED ADULTS WITHOUT DEPENDENTS

ATTACHMENT I

ABAWD Exemptions provided by Program 5/4/99

COUNTIES	NAFS Caseload 1/98 - 12/98	% to Total	Additional 15% ABAWD Exemptions 15,087
ALAMEDA	149,773	0.033665	508
ALPINE	254	0.000057	1
AMADOR	4,863	0.001093	16
BUTTE	52,040	0.011697	176
CALAVERAS	9,234	0.002076	31
COLUSA	5,670	0.001274	19
CONTRA COSTA	75,959	0.017074	258
DEL NORTE	11,318	0.002544	38
EL DORADO	16,420	0.003691	56
FRESNO	164,706	0.037022	559
GLENN	5,439	0.001223	18
HUMBOLDT	26,738	0.006010	91
IMPERIAL	45,007	0.010116	153
INYO	5,564	0.001251	19
KERN	166,920	0.037519	566
KINGS	39,619	0.008905	134
LAKE	21,569	0.004848	73
LASSEN	7,474	0.001680	25
LOS ANGELES	1,500,580	0.337291	5,089
MADERA	41,317	0.009287	140
MARIN	18,388	0.004133	62
MARIPOSA	4,482	0.001007	15
MENDOCINO	26,239	0.005898	89
MERCED	72,529	0.016303	246
MODOC	2,486	0.000559	8
MONO	1,686	0.000379	6
MONTEREY	54,465	0.012242	185
NAPA	12,219	0.002747	41
NEVADA	10,840	0.002437	37
ORANGE	173,800	0.039066	589
PLACER	16,708	0.003756	57
PLUMAS	3,510	0.000789	12
RIVERSIDE	160,719	0.036125	545
SACRAMENTO	210,384	0.047289	713
SAN BENITO	7,033	0.001581	24
SAN BERNARDINO	78,322	0.017605	266
SAN DIEGO	210,486	0.047312	714
SAN FRANCISCO	195,001	0.043831	661
SAN JOAQUIN	109,445	0.024600	371
SAN LUIS OBISPO	23,294	0.005236	79
SAN MATEO	22,050	0.004956	75
SANTA BARBARA	45,314	0.010185	154
SANTA CLARA	112,336	0.025250	381
SANTA CRUZ	28,231	0.006346	96
SHASTA	57,246	0.012867	194
SIERRA	587	0.000132	2
SISKIYOU	12,138	0.002728	41
SOLANO	37,969	0.008534	129
SONOMA	34,746	0.007810	118
STANISLAUS	77,498	0.017420	263
SUTTER	17,021	0.003826	58
TEHAMA	19,477	0.004378	66
TRINITY	667	0.000150	2
TULARE	99,186	0.022294	336
TUOLUMNE	12,455	0.002800	42
VENTURA	75,233	0.016910	255
YOLO	24,353	0.005474	83
YUBA	29,906	0.006722	101
TOTAL	4,448,913	1.000000	15,087

**FSET PLANNING ALLOCATION FFY 2000
NAFS CASELOAD (INTAKE & CONTINUING)
SPECIFIC COUNTIES PARTICIPATING IN PROGRAM**

Normal 50% Fed / 50% Co funds are not included in this planning allocation.

COUNTIES	Participating Cos NAFS Caseload 1/98 - 12/98	% to Total	PROGRAM						
			100% FED. GRANT:		MOE:				
			Distribution of 1st Component *	Distribution of 2nd Component	FEDERAL MOE MATCH	STATE MOE	COUNTY MOE		
			\$9,860,603	\$10,783,440	\$3,947,692	\$560,000	\$3,387,692		
ALAMEDA	149,773	0.036909	\$363,944	\$398,005	\$145,705	\$20,669	\$125,036		
ALPINE	0	0.000000	\$0	\$0	\$0	\$0	\$0		
AMADOR	0	0.000000	\$0	\$0	\$0	\$0	\$0		
BUTTE	52,040	0.012824	\$126,456	\$138,291	\$50,627	\$7,182	\$43,445		
CALAVERAS	0	0.000000	\$0	\$0	\$0	\$0	\$0		
COLUSA	0	0.000000	\$0	\$0	\$0	\$0	\$0		
CONTRA COSTA	75,959	0.018719	\$184,578	\$201,853	\$73,896	\$10,483	\$63,413		
DEL NORTE	11,318	0.002789	\$27,502	\$30,076	\$11,010	\$1,562	\$9,448		
EL DORADO	16,420	0.004046	\$39,900	\$43,634	\$15,974	\$2,266	\$13,708		
FRESNO	164,706	0.040589	\$400,231	\$437,688	\$160,232	\$22,730	\$137,502		
GLENN	5,439	0.001340	\$13,217	\$14,454	\$5,291	\$751	\$4,540		
HUMBOLDT	26,738	0.006589	\$64,973	\$71,053	\$26,012	\$3,690	\$22,322		
IMPERIAL	0	0.000000	\$0	\$0	\$0	\$0	\$0		
INYO	0	0.000000	\$0	\$0	\$0	\$0	\$0		
KERN	166,920	0.041135	\$405,611	\$443,572	\$162,387	\$23,035	\$139,352		
KINGS	0	0.000000	\$0	\$0	\$0	\$0	\$0		
LAKE	0	0.000000	\$0	\$0	\$0	\$0	\$0		
LASSEN	0	0.000000	\$0	\$0	\$0	\$0	\$0		
LOS ANGELES	1,500,580	0.369792	\$3,646,373	\$3,987,630	\$1,459,826	\$207,080	\$1,252,746		
MADERA	41,317	0.010182	\$100,399	\$109,795	\$40,195	\$5,702	\$34,493		
MARIN	18,388	0.004531	\$44,682	\$48,864	\$17,889	\$2,538	\$15,351		
MARIPOSA	0	0.000000	\$0	\$0	\$0	\$0	\$0		
MENDOCINO	26,239	0.006466	\$63,760	\$69,727	\$25,526	\$3,621	\$21,905		
MERCED	72,529	0.017874	\$176,244	\$192,738	\$70,559	\$10,009	\$60,550		
MODOC	2,486	0.000613	\$6,041	\$6,606	\$2,418	\$343	\$2,075		
MONO	0	0.000000	\$0	\$0	\$0	\$0	\$0		
MONTEREY	54,465	0.013422	\$132,348	\$144,735	\$52,986	\$7,516	\$45,470		
NAPA	12,219	0.003011	\$29,692	\$32,471	\$11,887	\$1,686	\$10,201		
NEVADA	10,840	0.002671	\$26,341	\$28,806	\$10,546	\$1,496	\$9,050		
ORANGE	173,800	0.042830	\$422,329	\$461,854	\$169,079	\$23,985	\$145,094		
PLACER	16,708	0.004117	\$40,600	\$44,400	\$16,254	\$2,306	\$13,948		
PLUMAS	3,510	0.000865	\$8,529	\$9,327	\$3,415	\$484	\$2,931		
RIVERSIDE	160,719	0.039606	\$390,543	\$427,093	\$156,354	\$22,180	\$134,174		
SACRAMENTO	210,384	0.051845	\$511,227	\$559,072	\$204,670	\$29,033	\$175,637		
SAN BENITO	0	0.000000	\$0	\$0	\$0	\$0	\$0		
SAN BERNARDINO	78,322	0.019301	\$190,320	\$208,132	\$76,195	\$10,809	\$65,386		
SAN DIEGO	210,486	0.051871	\$511,475	\$559,343	\$204,769	\$29,048	\$175,721		
SAN FRANCISCO	195,001	0.048055	\$473,847	\$518,194	\$189,705	\$26,911	\$162,794		
SAN JOAQUIN	109,445	0.026971	\$265,948	\$290,838	\$106,472	\$15,104	\$91,368		
SAN LUIS OBISPO	23,294	0.005740	\$56,604	\$61,901	\$22,661	\$3,215	\$19,446		
SAN MATEO	22,050	0.005434	\$53,581	\$58,595	\$21,451	\$3,043	\$18,408		
SANTA BARBARA	0	0.000000	\$0	\$0	\$0	\$0	\$0		
SANTA CLARA	112,336	0.027683	\$272,973	\$298,521	\$109,285	\$15,503	\$93,782		
SANTA CRUZ	0	0.000000	\$0	\$0	\$0	\$0	\$0		
SHASTA	57,246	0.014107	\$139,106	\$152,125	\$55,691	\$7,900	\$47,791		
SIERRA	0	0.000000	\$0	\$0	\$0	\$0	\$0		
SISKIYOU	12,138	0.002991	\$29,495	\$32,255	\$11,808	\$1,675	\$10,133		
SOLANO	0	0.000000	\$0	\$0	\$0	\$0	\$0		
SONOMA	34,746	0.008563	\$84,432	\$92,334	\$33,802	\$4,795	\$29,007		
STANISLAUS	0	0.000000	\$0	\$0	\$0	\$0	\$0		
SUTTER	0	0.000000	\$0	\$0	\$0	\$0	\$0		
TEHAMA	0	0.000000	\$0	\$0	\$0	\$0	\$0		
TRINITY	667	0.000164	\$1,621	\$1,772	\$649	\$92	\$557		
TULARE	99,186	0.024443	\$241,019	\$263,576	\$96,492	\$13,688	\$82,804		
TUOLUMNE	0	0.000000	\$0	\$0	\$0	\$0	\$0		
VENTURA	75,233	0.018540	\$182,814	\$199,923	\$73,189	\$10,382	\$62,807		
YOLO	24,353	0.006001	\$59,177	\$64,715	\$23,691	\$3,361	\$20,330		
YUBA	29,906	0.007370	\$72,671	\$79,472	\$29,094	\$4,127	\$24,967		
TOTAL	4,057,906	1.000000	\$9,860,603	\$10,783,440	\$3,947,692	\$560,000	\$3,387,692		

* \$10,770,603 less \$400,000 State Ops, less \$510,000 Worker's Comp.

L. A. adjusted for rounding.

**FSET PLANNING ALLOCATION FFY 2000
NAFS CASELOAD (INTAKE & CONTINUING)
SPECIFIC COUNTIES PARTICIPATING IN PROGRAM**

PARTICIPANT REIMBURSEMENT				
COUNTIES	FEDERAL SHARE \$1,124,286	STATE SHARE Cap Amount \$787,000	COUNTY SHARE \$337,285	TOTAL PARTIC. REIMB \$2,248,571
ALAMEDA	\$41,496	\$29,047	\$12,449	\$82,992
ALPINE	\$0	\$0	\$0	\$0
AMADOR	\$0	\$0	\$0	\$0
BUTTE	\$14,418	\$10,093	\$4,325	\$28,836
CALAVERAS	\$0	\$0	\$0	\$0
COLUSA	\$0	\$0	\$0	\$0
CONTRA COSTA	\$21,045	\$14,732	\$6,313	\$42,090
DEL NORTE	\$3,136	\$2,195	\$941	\$6,272
EL DORADO	\$4,549	\$3,185	\$1,365	\$9,099
FRESNO	\$45,634	\$31,943	\$13,690	\$91,267
GLENN	\$1,507	\$1,055	\$452	\$3,014
HUMBOLDT	\$7,408	\$5,186	\$2,222	\$14,816
IMPERIAL	\$0	\$0	\$0	\$0
INYO	\$0	\$0	\$0	\$0
KERN	\$46,247	\$32,373	\$13,874	\$92,494
KINGS	\$0	\$0	\$0	\$0
LAKE	\$0	\$0	\$0	\$0
LASSEN	\$0	\$0	\$0	\$0
LOS ANGELES	\$415,752	\$291,028	\$124,721	\$831,501
MADERA	\$11,447	\$8,013	\$3,435	\$22,895
MARIN	\$5,095	\$3,566	\$1,528	\$10,189
MARIPOSA	\$0	\$0	\$0	\$0
MENDOCINO	\$7,270	\$5,089	\$2,181	\$14,540
MERCED	\$20,095	\$14,066	\$6,029	\$40,190
MODOC	\$689	\$482	\$207	\$1,378
MONO	\$0	\$0	\$0	\$0
MONTEREY	\$15,090	\$10,563	\$4,527	\$30,180
NAPA	\$3,385	\$2,370	\$1,016	\$6,771
NEVADA	\$3,003	\$2,102	\$902	\$6,007
ORANGE	\$48,153	\$33,707	\$14,446	\$96,306
PLACER	\$4,629	\$3,240	\$1,389	\$9,258
PLUMAS	\$972	\$681	\$292	\$1,945
RIVERSIDE	\$44,529	\$31,170	\$13,359	\$89,058
SACRAMENTO	\$58,289	\$40,802	\$17,487	\$116,578
SAN BENITO	\$0	\$0	\$0	\$0
SAN BERNARDINO	\$21,700	\$15,190	\$6,510	\$43,400
SAN DIEGO	\$58,317	\$40,822	\$17,496	\$116,635
SAN FRANCISCO	\$54,027	\$37,819	\$16,208	\$108,054
SAN JOAQUIN	\$30,323	\$21,226	\$9,097	\$60,646
SAN LUIS OBISPO	\$6,454	\$4,518	\$1,936	\$12,908
SAN MATEO	\$6,109	\$4,276	\$1,833	\$12,218
SANTA BARBARA	\$0	\$0	\$0	\$0
SANTA CLARA	\$31,124	\$21,787	\$9,337	\$62,248
SANTA CRUZ	\$0	\$0	\$0	\$0
SHASTA	\$15,861	\$11,102	\$4,758	\$31,721
SIERRA	\$0	\$0	\$0	\$0
SISKIYOU	\$3,363	\$2,354	\$1,009	\$6,726
SOLANO	\$0	\$0	\$0	\$0
SONOMA	\$9,627	\$6,739	\$2,887	\$19,253
STANISLAUS	\$0	\$0	\$0	\$0
SUTTER	\$0	\$0	\$0	\$0
TEHAMA	\$0	\$0	\$0	\$0
TRINITY	\$185	\$129	\$56	\$370
TULARE	\$27,481	\$19,236	\$8,244	\$54,961
TUOLUMNE	\$0	\$0	\$0	\$0
VENTURA	\$20,844	\$14,591	\$6,253	\$41,688
YOLO	\$6,747	\$4,723	\$2,025	\$13,495
YUBA	\$8,286	\$5,800	\$2,486	\$16,572
TOTAL	\$1,124,286	\$787,000	\$337,285	\$2,248,571

TABLE 1
ESTIMATED PARTICIPANT LEVELS
FEDERAL FISCAL YEAR 2000

A.	Total number of work registrants in the County during the planned Federal Fiscal Year.		_____
B.	List deferrals and the number of work registrants categorically deferred from FSET participation.		
	1. Geographic (only counties not participating in FSET)		_____
	2. Substitute Program		_____
		Total (B1&B2)	_____
C.	List deferrals and the number of work registrants individually deferred from FSET participation.		
	1. Temporary illness	_____	
	2. Lack of child care	_____	
	3. Lack of transportation to/or living too far from FSET program	_____	
	4. Family difficulties	_____	
	5. Legal difficulties	_____	
	6. Temporarily unemployed, expected to return to work within 60 days	_____	
		Total (C1 thru C6)	_____
D.	Total number of work registrants deferred from FSET (B+C)		_____
E.	Percent of all work registrants deferred from FSET (D/A)		_____
F.	Number of FSET mandatory participants (A-D)		_____
G.	Total number of ABAWDs in the County during the planned Federal Fiscal Year. (refer to county Stat 46 Report)		_____
H.	Total number of ABAWDs in waived areas of the County during the planned Federal fiscal year.		_____
I.	Average monthly number of ABAWDs exempted under the County's 15 percent ABAWD exemption allowance.		_____

Table 2
ESTIMATED FSET PLACEMENT LEVELS
FEDERAL FISCAL YEAR 2000

- 1. Number of times mandatory participants are expected to begin a component. _____
- 2. Number of times volunteer participants are expected to begin a component. _____
- 3. Total number of placements the County expects to make during the year. _____

ESTIMATED ABAWD ACTIVITY
FISCAL YEAR 2000

- 1. Number of workfare slots expected to be created in **unwaived** areas of the County.
 - a. Offered slots _____
 - b. Filled slots _____
- 2. Number of workfare slots expected to be created in **waived** areas of the County.
 - a. Offered slots _____
 - b. Filled slots _____
- 3. Number of education and training slots expected to be created in **unwaived** areas of the County.
 - a. Offered slots _____
 - b. Filled slots _____
- 4. Number of education and training slots expected to be created in **waived** areas of the County.
 - a. Offered slots _____
 - b. Filled slots _____
- 5. Number of ABAWD slots the County expects to create during the year.
 - Offered slots (**1a + 2a+3a+4a**) _____
 - Filled slots (**1b + 2b+3b+4b**) _____

Total _____

TABLE 4
OPERATING BUDGET
FEDERAL FISCAL YEAR 2000

COMPONENT	SALARY & BENEFITS	OTHER COSTS (OVERHEAD)	CONTRACT COSTS	DEPENDENT CARE COSTS	TRANS/ANCILLARY	TOTAL
Job Search	\$	\$	\$	\$	\$	\$
Job Club						
Workfare						
Workfare SIP						
Supervised Job Search						
Vocational Training						
Vocational Training/Drug Rehabilitation						
Vocational Training/Alcohol Rehabilitation						
Vocational Training/Job Search						
Vocational Training/Job Club						
OJT						
OJT/Drug Rehabilitation						
OJT/Alcohol Rehabilitation						
Education						
Education/Drug Rehabilitation						
Education/Alcohol Rehabilitation						
Education/Job Search						
Education/Job Club						
Other (Describe)						
Total	\$	\$	\$	\$	\$	\$

Total Component	\$
Assessment	\$
Child Care	\$
Transportation/Ancillary	\$
Federal MOE *	\$ ()
State MOE *	\$ ()
County MOE *	\$ ()
Grand Total	\$

* Counted in Total Component Above

TABLE 5
Planned Federal Fiscal Year Costs of the State FSET Program by Category of Funding
FFY 2000

Categories	Estimate of FFY 1999 Expenditures	Estimate of FFY 2000 Expenditure
1. FSET Grant Funds (100% Federal)	\$	\$
2. County Overmatch for Administrative Cost 50% County 50% State	\$	\$
3. Federal Maintenance of Effort	\$	\$
4. State Maintenance of Effort	\$	\$
5. County Maintenance of Effort	\$	\$
6. a. Up to \$25 per month for transportation and other costs: 50% Federal 35% State 15% County	\$	\$
b. Up to \$200 per dependent per month for dependent care cost: 50% Federal 35% State 15% County	\$	\$
c. County Overmatch for Transportation 50% Federal 50% County	\$	\$
d. County Overmatch for Dependent Care 50% Federal 50% County	\$	\$
Grand Total (1+2+3+4+5+6)	\$	\$