

## Appendix C PWD/E Glossary

- **ADA:** Americans with Disabilities Act was signed into law July 26, 1990 and provides a wide-ranging legislation intended to make American Society more accessible to people with disabilities. It contains five Titles which are: Employment, Public Service, Public Accommodations, Telecommunications, and Miscellaneous that includes, threats, coercion, retaliation, etc. against people with disabilities. The ADA act also defines a general description of who is considered to be disabled.
- **After Action Report:** A report covering response actions, modifications to plans and procedures, training needs, and recovery activities. After Action Reports are required under SEMS.
- **Agency:** An agency is a division of government with specific function, or a non-governmental organization that offers a particular kind of assistance (i.e. NGO/CBO, Faith Based Organization)
- **Alcohol and Drug Program (ADP):** The California Department that provides leadership and policy coordination for the comprehensive statewide system of alcohol and drug prevention, treatment, and recovery services.
- **American Red Cross (ARC):** A federally chartered volunteer agency that provides disaster relief to individuals and families.
- **Assessment:** An Assessment or Triage is a process of rapidly classifying people as they enter a shelter to determine the type of functional needs or personal assistance that may be required to enable individuals to be maintained in a shelter.
- **California Association of Health Facilities (CAHF):** A California Association of Long Term Care providers and consumers.
- **California Department of Aging (CDA):** California department of Aging; the California State Department that provides expertise in appropriate sheltering needs of seniors and people with disabilities. During emergencies, CDA will coordinate with other state and non-governmental agencies to ensure safe and secure sheltering of seniors and people with disabilities.
- **California Department of Public Health (CDPH):** The mission of CDPH is to protect and promote the health status of the public through population-based public health programs and services.
- **California Department of Social Services (CDSS):** California Department of Social Services is responsible for coordinating State agency resources to assist local government and the American Red Cross in the delivery of temporary, congregate care and shelter during disasters and emergencies.
- **California Service Corps (SCS):** The Service Corps serves as the state's lead agency for community service and volunteerism and will partner with other public and non-governmental agencies to provide greater resources during disasters.
- **California Volunteers:** *Currently under development*

- **Care and Shelter:** The basic function that provides food, clothing, and housing needs for people on a mass care basis following an emergency or disaster.
- **Collaborating Agencies Responding to Disasters (CARD):** An emergency preparedness and disaster response resource for nonprofits and community agencies serving people with special needs - people who are often the First Victims in any disaster.
- **Consumable Medical Supplies (CMS):** Consumable medical supplies are primarily medical supplies that are disposable and not to be reused such as; bandages, adhesive tape, face masks, latex gloves, surgical syringes, etc.
- **Department of Developmental Services (DDS):** Department of Developmental Services, the California State Department that provides the coordination and provision of services and support to enable persons with developmental disabilities to lead more independent, productive lives. DDS provides expertise in identifying shelter needs for people with developmental disabilities.
- **Department of Health Care Services (DHCS):** DHCS protects and promotes the health status of Californians through financing and delivery of individual health care services, including the California Medical assistance Program (Medi-Cal).
- **Department of Homeland Security (DHS):** Department of Homeland Security is the federal agencies designated to coordinate resources/actions during emergencies and disasters
- **Department of Mental Health (DMH):** Department of Mental Health; the California State Department that coordinates with counties and private agencies to assist in getting trained mental health professional resources for people within the mental health system during disasters..
- **Department of Rehabilitation (DOR):** Department of Rehabilitations; the California State Department that provides technical assistance and referrals to OES, CPSS, and other state agencies for assuring that vital disaster response information is available in accessible formats for individuals with disabilities.
- **Department Operation Center (DOC):** The Department Operation Center (DOC) is the location which each department management and staff personnel can coordinate, monitor, and support emergency response activities during an emergency or disaster.
- **Disaster:** An occurrence of a natural catastrophic, technological accident, or human-caused event that has resulted in severe property damage, deaths, and/or multiple injuries. As used in this Guide, a "large-scale disaster" is one that exceeds the response capability of the local jurisdiction and requires State, and potentially Federal, involvement.
- **Durable Medical Equipment (DME):** Durable medical equipment is equipment that is primarily and customarily used to serve a medical purpose and can withstand repeated use such as; hospital beds, wheel chairs, walkers, oxygen tents, crutches, etc.

- **Emergency (Federal Definition):** Any hurricane, tornado, storm, flood, high-water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslides, mudslide, snowstorm, drought, fire, explosion, or other catastrophe in any part of the United States which requires federal emergency assistance to supplement State and local efforts to save lives and protect public health and safety.
- **Emergency Medical Services Authority (EMSA):** Currently under development
- **Federal Emergency Management Agency (FEMA):** Federal Emergency Management Agency is the federal agency assigned to provide a single point of accountability for all Federal activities related to disaster mitigation and emergency preparedness, response, and recovery.
- **Functional Assessment Service Team (FAST):** FAST consists of trained government employees, CBO/NGO and Faith Based Organization personnel who will evaluate/assess the functional needs of PWD/E as they arrive at shelters. They will be ready to respond and deploy to disaster area shelters.
- **Functional Needs Evaluation (Assessment):** A process of rapidly determining the functional needs of individuals as they arrive at shelters. When the functional needs of an individual are met, most people can be maintained in a general population shelter.
- **Labor Force Coordinator (LFC):** The LFC is the position within CDSS DOC Deployment Branch that will coordinate with the FAST Leader to notify, deploy, and schedule FAST members to PWD/E shelters. The LFC will maintain communication with the FAST Leader at all times to coordinate any changes/adjustments in FAST member requirements at the shelters..
- **Non-Governmental Agencies (NGO):** NGO, is the term sometimes used in reference to private agencies and non-government organizations who work with and have volunteers trained to work in shelters during emergencies. Some of the more common are; non-governmental organizations (NGO), Community Based Organizations (CBO), The Salvation Army (TSA), Volunteer Organizations Active In Disasters (VOAD), California Volunteers, Faith Based Organizations, etc.
- **OASIS:** Operational Area Satellite Information System (OASIS); a statewide emergency communication system based on the operational area concept.
- **Office of Emergency Services (OES):** OES is the State level SEMS agency that manages State resources in response to emergency needs of local government and ARC, and coordinates mutual aid among the mutual aid regions and the regional and state level. OES also serves as the coordination link between State and Federal disaster response systems.
- **Operation Area (OA):** The onset of a disaster is at the local level, and shelter plans at the local area include procedures for meeting the needs of PWD/E. This is assumed to be an OA responsibility.
- **People with Disabilities and Elderly (PWD/E):** PWD/E is the term/abbreviation used to refer to people with disabilities and the elderly. This includes people with a variety of visual, hearing, mobility, cognitive, emotional, mental disabilities and physical limitations. It also includes some older people,

people who use assistive devices, people who use service animals, and people who are dependent upon prescriptive medications.

- **Personal Assistant (PA):** Individuals who can be partnered with PWD/E in disaster shelters to provide continuing support based on the type of functional need(s) identified during the assessment.
- **PWD/E Shelter Annex:** The PWD/E Shelter Annex provides the structure, policies, procedures, and forms to establish an effective process for activating and operating a state mass care and shelter delivery system for PWD/E during a major emergency/disaster. The PWD/E is an Annex to the California Department of Social Services Mass Care and Shelter Plan.
- **PWD/E Tracking/Mapping System:** The tracking/registration system that will ensure the control and location of PWD/E at all times within the shelter and will ensure ongoing and follow-up services are provided.
- **REOC:** Regional Emergency Operations Center (REOC); coordinates information and resource requests from OES to CDSS Doc Manager for Care and Shelter resources.
- **RIMS:** Response Information Management System (RINMS); a networked informational system that helps implement California's Standardized Emergency Management System (SEMS). It links the State REOC, counties and cities, state agencies, and the US Army Corps of engineers via the internet and OASIS.
- **Robert T. Stafford Disaster Relief and Emergency Assistance Act P.L. 93-288 as amended (Stafford Act):** Gives the President broad powers to supplement the efforts and available resources needed to support disaster response activities; coordinate the supply, distribution, and delivery of resources so they arrive where and when most needed and maintain accountability for the resources used.
- **SEMS:** A system required by California Government Code for managing response to multi-agency and multi-jurisdictional emergencies in California. SEMS consists of five organizational levels that are activated as necessary; Field Response, Local Government, Operational Area, Region and State.
- **SEMS:** Standardized Emergency Management System (SEMS); a system required by California government code for managing response to multi-agency and multi-jurisdiction emergencies in California. SEMS consists of five organizational levels that are activated as necessary: Field Response, Local Government, Operational Area, Region and State.
- **Service Animals:** Animals that have been assigned to individuals to provide assistance depending on the type of medical condition. Service animals are to remain with the individual in the shelter and receive appropriate food and lodging.
- **Shelter Initial Intake Form (SIIT-ARC):** The ARC form that is completed for each family unit when residents enter the shelter. This form has questions that help to determine the needs of shelter residents.
- **Shelter Manager:** An individual responsible for the internal organization, administration, and operation of a shelter facility.

- **Shelter:** A facility used to provide temporary/immediate lodging for people who have been evacuated from their normal living environment due to a disaster or emergency.
- **SILC:** State Independent Living Council (SILC) was established as an independent council to DOR. SILC coordinates with agencies and councils at the state and federal levels to increase communication and help assure that services to people with disabilities are delivered affectively. This ensures that safe, sanitary and secure shelter is provided to PWD/E during emergencies/disasters.
- **SOC:** State Operations Center (SOC); a facility operated by the Governor's Office of emergency Services at the state level in SEMS.
- **Stafford Act:** Robert T. Stafford disaster Relief and Emergency Assistance Act, PL 100-707, signed into law November 23, 1988; amended the Disaster Relief Act of 1974, PL 93-288.
- **Standard Operating Procedure (SOP)** A set of instructions constituting a directive, covering those features of operations which lend themselves to a definite, step-by-step process of accomplishment. SOPs generally detail and specify how tasks are to be carried out.
- **State Operation Center (SOC):** The SOC is the Operation Center within OES and may request representatives from other state agencies with responsibility for the coordination of statewide care and shelter operations.
- **Team:** An individual, crew, or group of individuals with an identified job/task.
- **The Salvation Army (TSA):** A non-military Christian organization involved in charities, Social Services and disaster relief.
- **Triage:** (see Assessment)
- **Volunteers:** Individuals who make themselves available for assignment during an emergency who are not paid for the work they do.