

PERFORMANCE MEASUREMENT COUNTIES

Advisory Meeting

October 13, 1999 @ 10:00 A.M.

Human Resources Building

1325 J street, Room 1519

Sacramento, California

Summary

1. Welcome-Richard Trujillo welcomed the county representatives to the monthly meeting.
2. Agenda review-Richard asked for additional items that needed to be added to the agenda. There were none.
3. Summary Review- Patty Krieder indicated that there was no mention about funding for additional staff. Daphne Criswell indicated that Lois answered the issue. There was no need for additional staff.
4. Department News-Richard reported that as of this date, there was no new division chief and Werner Schink remained acting chief.
5. Data Builders Presentation-Jay and Richard Wilmer provided a visual presentation of the preliminary look of the Q5I. They illustrated the Q5 I layers and how the user using the browser communicating with the application Web server connect with the Q5I database server (SQL Server 7). Most of the work is now in the application server. They demonstrated the appearance of the data screen.
6. QDS Training update.
 - Some counties had not received the training information regarding the travel reimbursement (San Diego and Sacramento). Copies were given to them.
 - The entrance code for the new State Training Center was provided to the meeting attendees.
 - The training will be from 10 AM to 3 PM beginning October 18, 1999.
 - There will be seating for 12 per room but 9 will be in front of the computer monitors with one person manipulating the computer while the other observes.
7. Daphne Criswell of Riverside County along with Tom Carnes and Dave Semple explained the Quality Assurance project - Work Participation Rate Review conducted by their staff. They explained that they conducted a desk review of 200 sample cases to determine Riversides county's Work Participation Rate, evaluate the quality of the data available from computer matches, and determine the time to complete similar reviews. To determine the accuracy of the MBS, they called clients with telephone #s they had available and sent letters to some clients. They indicated that tracking of the clients will be an issue. They discovered a 10.2% difference between the computer's "Meeting" and that from the desk review. Ton and Dave provided a report of their findings.
8. Daphne Criswell questioned if the state would be providing files in case of Y2K problems and how cases would be handled in case of Y2K related failures. Richard indicated that he was not aware of any formal arrangements between the state and counties in anticipation of Y2K. CDSS had sent a survey to all counties about their Y2K readiness. Most of the counties were at 90 to 98% ready. The only plan that would be implemented is if SAFE fails, counties would use and send diskettes. If there is a complete breakdown of power, then counties would have to complete paper forms. No one was aware of any discussions with the Feds regarding uncontrollable and unforeseen circumstances regarding Y2K. Richard will get more information.
9. Food Stamp and TANF case completion deadline dates were distributed by Marie Thomas for Hector Hernandez. There were questions regarding the timeframes contained in the documents. Hector will discuss and update the documents next month.

10. County Reports regarding how the review of WPR cases will be conducted.

- **Orange**-Giving responsibility for County WPR to CalWorks. No Q. C. staff will be completing data collection for WPR.
- **San Joaquin**-Q.C. has been given the responsibility for WPR data collection. 2 new staff positions are being made available.
- **Alameda**-Will not be using Q.C. There will be a meeting tomorrow, October 14, 1999 to try to use information out of CDS and develop their own formula.
- **Fresno**-A report has been run which indicates that their system is lacking. A program is being created to do 100% of the cases. They will begin providing information in 12/00. It is realized that the first reports are due 04/00. Training is currently being provided to the E.W.s in the WGIS system.
- **Ventura**-No automated system. WTW services system will create form for E.W.s and job specialists to use in order to report information.
- **Monterey**-Q.A. reviewing WTW screens in order to update screens for everybody. Workers will update screens. County will try to do 100% of reviews. The system is already programmed (ISAWS)
- **Contra Costa**-Undecided about their procedure. They voiced some concerns about the secondary sample and deadlines.
- **Merced**-Does not know who will be completing WPR reviews.
- **Kern**- Does not know who will be completing WPR reviews.
- **San Francisco**- Does not know who will be completing WPR reviews.
- **Los Angeles**-Will be completing 100% of reviews-all automated.
- **Tulare**-May use self sufficiency staff but at this time is not sure which staff will be completing WPR reviews.
- **Santa Clara**-Not sure which staff will be completing WPR reviews.
- **San Diego**-County WPR line staff will be conducting reviews. Q.C. will be doing statistical reports.
- **San Bernardino**-100% automated
- **Riverside**-Will begin with data match and Q. A. staff
- **Sacramento**-WPR reviews will be completed by Performance Evaluation Unit using GIS screens.
- **Solano**- Not sure which staff will be completing WPR reviews.

11. Question was asked regarding WPR ACL. Lois indicated that it had been sent out on Thursday, October 7 or Friday October 8, 1999 and should be received by the counties sometime this week.

12. County Work Participation Rates-There was some confusion on how to calculate the income in the ZBG WPR cases. Lois stated that this issue needs to be revisited. Frank Anderson was not available but will be informed of the concerns so that he will be able to provide an update at the next meeting.

13. Data Reconciliation update-Marie stated that the third quarter of FFY99 would probably be sent to the counties the week of October 18, 1999. The counties would follow the same procedures as previously followed and would have three weeks to complete this assignment. It is anticipated that the inconsistencies would continue to decrease as some edits had been incorporated into the program by the third quarter of FFY99.

14. Disposition Reports were given to all the counties. They were instructed that if there were any comments or concerns about the format, they needed to contact Hector.

15. Tom Benson talked about the State Exchange Project and shared his memo on the subject. He indicated that counties should provide their proposals by October 29th. He also discussed the FS error rates and FNS eliminating the penalty of \$6 million for FFY 1998. This was a result of USDA adjusting the effects of high and increase proportions of earners and immigrants in California.

Although the penalty was eliminated, program integrity was important and the FOB staff will continue to assist in county efforts to improve payment accuracy.

Tom also asked counties to participate in developing the TANF QC profile. He would like to begin by having a meeting in late October in either Los Angeles or Sacramento.

FNS has indicated that the QC case file should stand alone. That all information required by the 310 should be in the QC file. Until FNS receives a complete QC case file, they will continue to ask for the maintenance file.

PMC staff requested that transmittals be placed on the Net. Lois suggested that FOB transmittals be placed on the Taskforce web page so that all counties have access. PMC staff asked if the transmittals could be arranged by number rather than by subject matter. Richard will check and Tom will provide him with the transmittals.

16. Calendar 2000 (Tentative)

January 11

February 9

March 15

April 12

May 10

June 13

August 9

September 13

November 15