

# Performance Measurement Counties

Meeting Minutes  
Tuesday, July 12, 2005

## COUNTY REPRESENTATIVES

Martha Jue, Fresno County  
Jaswinder Sra, Fresno County  
Pat Ramirez, Merced County  
Freda Escobar, Monterey County  
Veronica Wells, Monterey County  
Daphne Criswell, Riverside County  
Carol Kochevar, Riverside County  
Judy Pisel, Sacramento County  
Robert Rust, Sacramento County  
Linda Nelson, San Bernardino  
Dottie Seymour, San Diego County  
Rosalie Roca, San Francisco County  
Lynette Marston, San Joaquin County  
Nancie Monson, Solano County  
Rob Biesemeier, Stanislaus County  
Gayline Casey, Tulare County  
Beverly Dawson, Tulare County

## CDSS STAFF PRESENT

Dan Anaya  
Joeana Carpenter  
Alex Castro  
Ed Flores  
Hector Hernandez  
Karen Kennedy  
Nathan Morris  
Kim Murdock  
Jerry W. Parker  
Donna Portee  
Richard Trujillo  
Christine Ward

## COUNTY REPRESENTATIVES ON CONFERENCE CALL

Dana Jenkins, Alameda County  
Vincent Odusanya, Contra Costa  
Linda Swift, Kern County  
Gary Clanton, Kern County  
Joseph Manea, Orange County  
Tina Moore, Santa Clara

## ECLIPSE SOLUTIONS

Alex Castro

### 1. Call to Order

*Joeana Carpenter*

Joeana Carpenter called the PMC meeting to order at approximately 10:00 AM.

### 2. Organizational Changes

*Joeana Carpenter, Donna Portee, Karen Kennedy*

- New staff members from the Federal Data Reporting and Analysis Bureau (FDRAB) were introduced. Donna introduced Kim Murdock, who will be doing Help Desk and technical support for Q5.
- Joeana introduced her new Office Technician, Nathan Morris.
- Karen was introduced by Joeana as the new manager in charge of Temporary Assistance for Needy Families (TANF) data requirements including revising the County TANF Work Participation Rate Monthly Report (WTW 30).
- Karen introduced one of her new analysts, Christine Ward.

### 3. Approval of April 19th Meeting Minutes

*Joeana Carpenter*

Joeana Carpenter moved to accept the April 19th, 2005 meeting minutes. The minutes were unanimously approved

**4. Food Stamp Error Rates**  
**Hector Hernandez**

Hector congratulated the counties on their payment accuracy for the Food Stamp Program during the Federal Fiscal Year (FFY) of 2004. The counties were informed of a letter sent from Food and Nutrition Service (FNS) to Dennis Boyle, congratulating California on its payment accuracy rate. It was agreed that counties should be provided copies of the letter.

**5. CalWORKs/TANF Data Update**  
**Joeana Carpenter, Karen Kennedy, Alex Castro**

Joeana noted that in addition to Food Stamp accuracy, counties are also doing very well with TANF Work Participation Rates for 2004. The *preliminary* numbers look good for California. There is currently a work participation rate of 23.10%. The adjusted participation requirement is 3.90, therefore, it appears that California is exceeding the required accuracy rate and is not at risk of federal penalties for FFY 2004.  
(See [Handout 1.](#))

Karen Kennedy discussed her new responsibilities as manager in a new unit at FDRAB. Karen and her staff will be working with counties on improving the comparability of the WTW 30 data collection and collecting some data for pay for performance.

The pay for performance provisions were included in the Governor's budget and set aside 5% of each county's CalWORKs single allocation for pay for performance. Pay for performance will be awarded on the following three measures:

1. Employment rates;
2. Job retention; and
3. County work participation rate, based on federal rules and adjusted for CalWORKs'-specific rules.

Karen reported that she has been working with a workgroup of state and county representatives to identify inconsistencies between the WTW 30 and the federal work participation rate instructions. A question was raised about the inconsistencies Karen is working to identify. Karen agreed to send the counties a list of some of these inconsistencies.

The County Welfare Directors Association (CWDA) report on CalWORK work participation was also discussed. Since some of the counties had not received copies of the report, Karen agreed to forward a copy of the report to the PMC contacts.

In addition, Karen asked that any TANF/CalWORKs questions be forwarded to her or to Ed Flores, who now works in Karen's unit. Karen's e-mail address is [kkennedy@dss.ca.gov](mailto:kkennedy@dss.ca.gov) and her phone number is (916) 657-3400.

**6. Enterprise Project Update**  
**Alex Castro**

Alex Castro reported on the status of the TANF enterprise update. The Request for Proposals (RFP) was released on June 6th. The letters of intent were due on June 29th, and there are 10 vendors that bid on the project. Alex encouraged the counties to be as involved with the project as they would like. He recommended that they go to the bidder's website (<http://www.cdsscounties.ca.gov/vendors/>) and review the questions asked by the vendors about the project. Alex urged the counties to contact the Research and Development Enterprise Project (RADEP) team if they have any questions

about the project.  
(See [Handout 2.](#))

The RADEP team would like the counties to participate in the development of the RADEP I project as subject matter experts. The current estimate is a need for 5 people, each from a different county, to work on-site in Sacramento for approximately 5-10 days per person over a 2 month period. They would also like to have a group of 10-20 people in the field able to give a day or two to remotely review and test the system over a 3-5 month period.

It is important for counties to begin to identify those individuals who may take part in the development of the project. The following counties agreed to supply volunteers to participate in the RADEP I testing process:

Fresno  
Monterey  
Orange  
Riverside  
Sacramento  
San Bernardino  
San Diego  
Stanislaus  
[Field Operations Bureau (FOB)  
also agreed to participate in testing.]

Several other counties indicated they would respond later after checking with county management. The question was raised about who would pay for the transportation and lodging of the 5 individuals who will be working on-site in Sacramento. Joeana responded that we will check and get back to counties with a response.

## **7. Food Stamps** ***Hector Hernandez***

Hector announced a Food Stamps conference at the Holiday Inn in Emeryville on September 28 and 29. The letter describing this conference should be out by the end of the week.

The conference will focus on four areas:

- Access.
- Nutrition.
- How to prepare for automation.
- Payment accuracy.

Who can go? Two food stamp program managers from the 19 largest counties, one representative from each of the 10 largest smallest 39 counties, and (with pending approval) the PMC supervisor. There will be a \$20 per day registration fee, which will go towards the luncheons. This fee has to be paid in cash the day of the luncheon. Those within commute distance will not be reimbursed for an overnight stay.

## **8. Saldivar Update** ***Hector Hernandez***

CDSS received a response from Dennis Stewart indicating that our waiver request was denied. However CDSS, will continue to work on the issue.

## **9. Negative Reviews** ***Hector Hernandez***

- Hector reported that California ranked 50th out of 53 entities for negative reviews. Because of this, we have refocused on the negatives.

- Counties reported a lack of communication with the negative error rate information. Hector recommended they get federal difference letters on the negatives. All counties receive them.
- In addition, Hector requested help for FOB staff because we don't know your systems. Since counties have converted to new systems, state staff are not familiar with all new automated systems.
- Current year priority is to drop the error rate on negatives. If California gets most improved, it could qualify for bonus money.
- Counties asked what happens to the money if the state does receive a most improved. CDSS responded that it would be a legislative decision.
- Helpful for counties to have error review panels review negative cases also, both completed and dropped.
- Hector will be sharing more information about negatives in coming meetings.

#### **10. Federal Comments on Sub-Sampled Cases**

*Richard Trujillo*

Transitional Food Stamp (TFS) waiver has been submitted; pending response from FNS. TFS waivers come in batch letters—no individual comments except on cases where a difference is cited.

#### **11. FNS Statistics**

*County Request*

- Counties requested that statistics from Karen Girsu be provided to counties. Counties also asked about monthly updates from Karen on drop rates.
- Richard recommended that counties register and log onto the FNS Partnership Website (<https://www.fnspartner.usda.gov/>) to get updated information as FNS publishes all reports.
- It takes about 21 days to get approval to enter the website.

#### **12. QC File**

*County request*

Counties requested guidance on how to set up QC file. Richard indicated they would provide the guidance.

#### **12. Scheduling of Next PMC Meeting**

*Joeana Carpenter*

The next PMC meeting was scheduled for September 13, 2005. The meeting was then closed by Joeana Carpenter.

<<Handout 1>>

## California's Work Participation Rate

All Families Work Participation	FFY 1997	FFY 1998	FFY 1999	FFY 2000	FFY 2001	FFY 2002	FFY 2003	FFY 2004*
Required Participation Rate	25.00%	30.00%	35.00%	40.00%	45.00%	50.00%	50.00%	50.00%
Caseload Reduction Credit	5.50%	12.20%	26.50%	32.10%	38.60%	43.30%	44.20%	46.10%
<b>Adjusted Participation Rate</b>	19.50%	17.80%	8.50%	7.90%	6.40%	6.70%	5.80%	3.90%
<b>California's Work Participation Rate</b>	29.70%	36.60%	42.20%	27.50%	25.90%	27.30%	24.00%	23.10%

\*Preliminary Estimate

# RADEP I Project Update

July 12, 2005

## Project Status

- Major Milestones Reached
  - RFP released on June 6, 2005
  - Bidders conference June 22, 2005
  - Letters of Intent to Bid June 29, 2005
- Bidder Web Site: <http://www.cdsscounties.ca.gov/vendors/>
  - RFP
  - Questions & Answers
  - Presentations
  - General Information



