

**CalWORKs and FOOD STAMP DATA SYSTEMS DESIGN TASKFORCE
Systems Maintenance Unit (SMU)**

TRANSMITTAL NUMBER: 03-03 (FS)

March 4, 2003

**TO: All Performance Measurement County and Field Operations
Bureau Staff**

SUBJECT/PURPOSE: Coding of AGE- and TANF-Related Variances

RELATED REFERENCE None:

SUPERSEDES None:

EFFECTIVE DATE Upon Receipt:

BACKGROUND:

It has been brought to our attention that reviewers have attempted to code Age and TANF related variances in classes 110 and 347, respectively, and have discovered that there are no corresponding nature codes for these classes.

INSTRUCTIONS:

The following instructions are effective upon receipt of this transmittal. When the case contains a age-related variance, (Class 110), record the variance in the class that reflects the type of variance that occurred, such as the appropriate income class for income that should or should not have been considered because of the age exclusion; Class 365 when the variance is related to the Medical Deduction; or Class 150 if this is a Household Composition-related variance. Use the nature codes within the class to complete Item 020-0013 (Nature Code) on the Q5i Worksheet. Continue to use Class 110 to record age and birth date information.

Variances related to receipt of TANF benefits from another state are to be coded in Class 344 (CalWORKs), using the corresponding nature codes to complete Item 020-0013 (Nature Code) on the Q5i Worksheet.

**INQUIRIES: Michael Bowman-Jones, Analyst
Systems Maintenance Unit.**

Original Signed by Joeana Carpenter
**JOEANA CARPENTER, Chief
CalWORKs and Food Stamp
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