



VISION STATEMENT

We will establish and maintain an innovative statewide 21st century information technology application that aids child welfare stakeholders in assuring the safety, permanency, and well-being of children at risk of abuse and neglect.

MILESTONES

Milestones are significant tasks essential to the critical path of the Child Welfare Services-New System (CWS-NS) Project. Three major milestones are listed in the table below:

MILESTONE	DATE	STATUS	DESCRIPTION OF STATUS
Implementation Advance Planning Document (IAPD) Submission to Administration for Children and Families (ACF)	April 2015	On Schedule	Ahead of Schedule- One or more major tasks have been completed and approved early. (> 10%)
RFP Released to Bidders	September 2015	On Schedule	On Schedule- All major tasks have been completed and approved according to plan. (Within ± 10%)
Contract Award	February 2017	On Schedule	Behind Schedule- One or more major tasks are expected to be delayed. (>10%)

THE CWS-NS REQUEST FOR PROPOSAL – COLLABORATIVE REVIEW SESSIONS

The CWS-NS Project will be hosting its Collaborative Review Sessions with county stakeholders in efforts to further enhance the quality of the CWS-NS Request for Proposal (RFP) as this document will provide the foundation for the development of a new case management system.

The goal of the Collaborative Review Sessions is to provide an opportunity for bidirectional information sharing. Through this venue, the Project will be able to provide the county stakeholders with the background surrounding the vision and approach utilized in the development of the RFP and address questions and comments provided by stakeholders. From stakeholders, the Project is seeking additional information to determine if the business, technical and procurement information fully represents the qualities of a new system that will meet the needs of its end users. The input of county stakeholders is critical to the development of the RFP in that it will further define the functionality within the new system.

The sessions will be held at the California Department Social Services headquarters and will also be made available for authorized participants via Adobe Connect. The Collaborative Review Session schedule is as follows:

Date	Discussion Focus
April 13, 2015	-Introduction to the Collaborative Review Sessions -Procurement Discussion
April 14-16, 2015	-Business Discussion
April 21-22, 2015	-Technical Discussion

Any additional comments on the RFP will be accepted through the close of business, April 23, 2015 via the Guided Review within the SharePoint Review Tool as well as through the Comments Matrix that is to be submitted to the Project email address: CWS-NS@dss.ca.gov

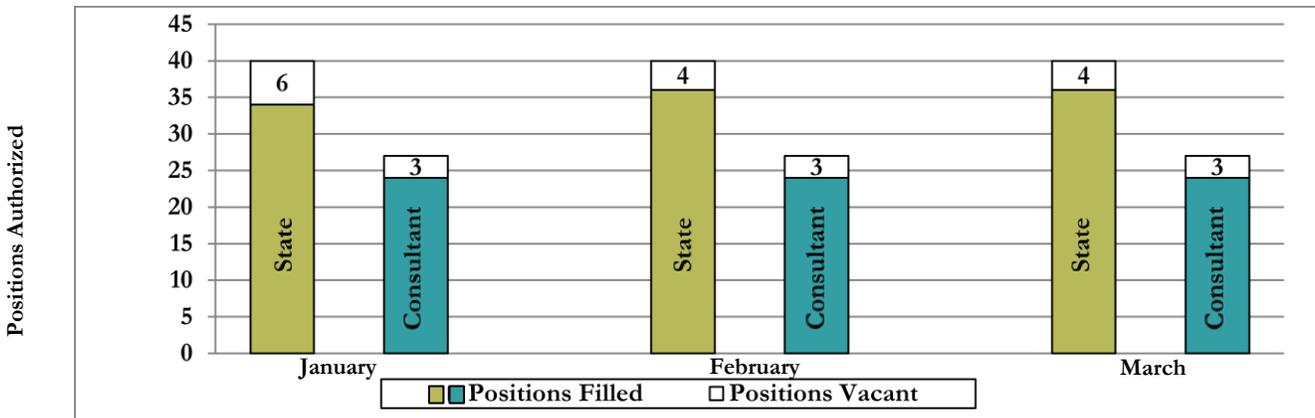
PROCUREMENTS & STAFFING

PENDING PROCUREMENTS

SERVICES	EXECUTION DATE	STATUS
County Consultant for CCLD-CR	7/14/14	Behind Schedule ¹
Tribal Consultant	7/20/14	Behind Schedule ²
Probation County Consultant	9/15/14	Behind Schedule ³

1. Community Care Licensing Division-Children’s Residential (CCLD-CR) Consultant- Contract is in review. Target completion April 2015.
2. Tribal Consultant- Amending existing contract. Target completion June 2015.
3. Probation Consultant- Candidate identified. Procurement extended three months due to resource constraints in processing the contract. Target completion May 2015.

STAFFING LEVELS



STATE STAFFING

- ❖ The California Department of Social Services (CDSS) has two open-recruitments in the Children and Family Services Division (CFSD).
 - CFSD Associate Governmental Program Analyst (Business Analyst). Permanent Position. Tentative offer made (3/23/15).
 - CFSD Associate Governmental Program Analyst (Program Analyst). Permanent Position. Advertised (3/17/15).
- ❖ The Office of Systems Integration (OSI) has two open-recruitments and has two positions on-board:
 - Associate Governmental Program Analyst (Project Librarian). Limited-Term Position. Re-recruitment needed due to difficulties related to limited-term designation. Targeted completion (5/1/15).
 - System Software Specialist II. Duties and responsibilities being developed for new recruitment.
 - Staff Information Systems Analyst (Project Management Analyst). Permanent Position. On-board (3/16/15).
 - Data Processing Manager III (Project Manager). Permanent Position. On-board (2/23/15).

RISKS & ISSUES

The risks and issues presented in this update are selected by the Risk Management Committee governing members of the CWS-NS Project (County Welfare Directors Association, CDSS Management team and the Project Management team) who work collaboratively to identify the top risks and issues that have, or may potentially have a negative impact on the scope, quality and schedule of the CWS-NS Project.

RISKS are *potential* events that *may* negatively impact the Project unless mitigated.

DESCRIPTION	MITIGATION
Title IV-E: It is unclear if using the Statewide Automated Welfare System Consortia to meet Title IV-E eligibility determination and financial management functionality will comply with pending federal Statewide Automated Child Welfare Information System regulations.	The IAPD provides the detail and analysis required for federal approval of the State's approach and is scheduled to be submitted to ACF in April 2015 for its approval. No updates will be available until the ACF approval of the IAPD.
Unanticipated Extension of RFP Schedule: The Project may have to extend the RFP schedule if a large volume of review comments are received from reviewers and/or greater than anticipated changes need to be made to the RFP which will require additional time to process.	The Project has: <ol style="list-style-type: none"> 1. Established and implemented a detailed RFP Change Control Process tested during the initial draft of the RFP. The process was revised using lessons learned to more effectively manage the large number of comments anticipated for future review cycles. 2. Developed an RFP SharePoint Review Tool that will efficiently organize, identify and manage comments. 3. Ongoing communication improvements within the Project to more quickly respond to concerns as they arise.

ISSUES are *actual* events that *will* negatively impact the Project unless resolved.

DESCRIPTION	MITIGATION
Project Management Plans: Delay in completion of Project Management Plans created inconsistencies in management and execution of Project processes.	The Project Management (PM) Plan Development and Review Process was accepted by the Management team. Using this process the Project estimates that PM Plans currently under development will be completed by April 2015.
The Project's inability to recruit and retain qualified candidates for limited-term positions continues to negatively impact the schedule, quality and costs of the Project. The current Government Code has a two-year constraint, resulting in the OSI positions having to be re-recruited every two years which creates an issue with the continuity of staff. The recruitment process takes, on average, four to six months and requires the inefficient redirection of resources.	To mitigate the immediate impact of limited-term positions on the CWS-NS Project, OSI is addressing the issue on a position by position basis through the process of planning for the transition of Child Welfare Services/Case Management System positions over time to the CWS-NS and strategically allocating limited term positions to vacancies outside of the CWS-NS project, thereby sharing the risk with a more stable project.

CHILD WELFARE SERVICES-NEW SYSTEM

MARCH 2015

16: Comments due for Collaborative Review Sessions scheduled for April 2015.

APRIL 2015

S	Monday	Tuesday	Wednesday	Thursday	Friday	S
			1	2	3	
			Individual Reviewer: Review and Comment Period			
6	7	8	9	10		
	Individual Reviewer: Review and Comment Period					
13	14	15	16	17		
Orientation Procurement Review Session	Business Review Sessions					
20	21	22	23	24		
	Technical Review Sessions		Additional Comments Due			

JULY 2015

10: Stakeholder Review Briefing