

Nonminor Dependent Name: _____ Case Number: _____

Caregiver Name: _____

Checklist of Health and Safety Standards for Approval of Family Caregiver Home – Nonminor Dependent

Pursuant to Manual of Policies and Procedures Division 31, Section 31-445, in order to be approved, all Relative and Nonrelative Extended Family Member Homes must meet the following standards, set forth in Title 22, Division 6, Chapter 9.5, Article 3.

STANDARDS PERMITTING ALTERNATIVE PLANS	Yes	No	N/A	*Alternative
<i>The following statements must be answered YES, unless not applicable or exception is granted, to approve the home for placement.</i>				
§89373 Telephone service shall be readily accessible in the home at all times, unless alternative telephone access is approved and documented.				
§89387(a)(4)-(5) No room commonly used for other purposes or as a public or general passageway to another room is used as a bedroom.				
§89387(a)(10) Each bedroom has sufficient portable or permanent closet and drawer space to accommodate the nonminor dependent’s clothing and personal belongings.				
§893187(c)(1) No more than 2 people, including a nonminor dependent and a child, or another nonminor dependent, share a bedroom.				
§893187(c)(3), (A) Each nonminor dependent has an individual bed equipped with a clean mattress and pillow(s) in good repair, and clean linens (blankets, bedspread, sheets, pillow cases and mattress pad).				
§893187(c)(4) A bassinet, crib, or bed that meets the requirements of §89387(a)(9)(A)-(a)(9)(E) is provided for the nonminor dependent’s child.				

STANDARDS NOT PERMITTING ALTERNATIVE PLANS	Yes	No	N/A	»CAP
<i>The following statements must be answered YES, unless not applicable or a corrective action plan has been agreed upon. # indicates a standard for which “not applicable” is an unacceptable response.</i>				
§89387(a)(6) Each bedroom has at least one operable window or door that ensures safe, direct, emergency exit to the outside. If security window bars are used, the window is considered operable only if equipped with safety release devices.			#	
§89387(b) The home appears to be clean, safe, sanitary and in good repair.				
§89387(c) Indoor and outdoor halls, stairs, ramps, and porches are free of obstructions.				
§89387(h) Yard or outdoor activity space shall be provided free from hazards that endanger the health and safety of a nonminor dependent.				
§89387(j) Home contains at least 1 toilet, 1 sink, and 1 tub or shower maintained in safe, clean operating condition.			#	
§89387(k) Home is maintained at a safe and comfortable temperature at all times.			#	

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STANDARDS NOT PERMITTING ALTERNATIVE PLANS <i>The following statements must be answered YES, unless not applicable or a corrective action plan has been agreed upon. # indicates a standard for which "not applicable" is an unacceptable response.</i>	Yes	No	N/A	»CAP
§89387(l) The nonminor dependent's safety is ensured in homes with fireplaces, open-faced heaters and woodstoves.				
§89387(m) Necessary lighting is provided in all rooms and other areas to ensure comfort and safety in the home.			#	
§89387(n) Hot water from faucets is delivered at a safe temperature.				
§89387(o) Waste is stored, located and disposed of in a manner that will not permit the transmission of communicable disease or odors, create a nuisance, or provide a breeding place or food source for insects or rodents.				
§89387(p) Home has indoor sprinkling system or functioning smoke detector installed in the hallway(s) of each sleeping area audible in each bedroom or sleeping room.			#	
§893187(d)(1), (3) Each nonminor dependent has access to clean bath linens (towels, hand towels, and wash cloths) and a well-lit desk or table space.			#	
§893187(e) Swimming pools, fixed in-place wading pools, hot tubs, spas, and other similar bodies of water are inaccessible to a nonminor dependent who is developmentally, mentally, or physically disabled or a nonminor dependent parent's child who is under 10 years of age or who is developmentally, mentally or physically disabled. Inaccessibility meets the requirements of §89387(d)(2)(A) through (d)(2)(D) and §89387(e).				
§893187(f) Storage areas of firearms and other dangerous weapons are locked. In lieu of locked storage, the caregiver utilizes trigger locks or has removed and locked the firing pin/s separately from the firearm/s. Ammunition is stored and locked separately from firearms.				
§893187(g), (h) Household knives and appliances, medications, and disinfectants and cleaning solutions are stored where accessible to the nonminor dependent while maintaining the safety of the nonminor dependent and others in the home.			#	

* Alternative: Documented Alternative Plan must be attached.
 » Correctable Deficiencies: Corrective Action Plan must be attached.

I certify that the home of _____ meets the standards
 (Caregiver's Name)

for approval as described in this form.

 Signature (County CWS/Probation/Tribal Agency Worker)

 Date

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DEFICIENCIES AND PLANS OF CORRECTION

When a violation of health and safety standards is observed, the county or tribal agency worker has the responsibility to determine the length of time by which a correction must be made and to provide the relative with reasonable assistance in meeting that standard. The basic factors to be considered in making this assessment are the potential consequences to the nonminor dependent placed in the home and the immediacy of the need to correct.

The types of deficiencies are as follows:

1. **Immediate Impact.** A deficiency that, if not corrected, would have a direct and immediate risk to the health, safety or personal rights of the nonminor dependent. If placement is imminent, correction **MUST BE MADE** prior to placement of the nonminor dependent.
2. **Potential Impact:** A deficiency that without correction could become a risk to the health, safety or personal rights of the nonminor dependent.

Examples of an Immediate Impact Deficiency:

For initial approval:

1. Criminal Record Clearance and Child Abuse Index Check: failure to obtain a CLETS clearance and submit a fingerprints or Criminal Record Clearance and Child Abuse Index Check for those individuals who reside in the home or who have frequent and routine contact with the nonminor dependent.
2. Food Service: food contaminated with mold, fungus or bacteria; bloated or ruptured canned foods; infestation of insects or vermin; unsanitary conditions in food preparation areas that present immediate health hazard; storing of food next to or with toxic substances.
3. Building and Grounds: no firearms in areas accessible to the nonminor dependent.
4. Fixtures, Furniture, Equipment and Supplies: toilet not in working condition, unsafe fireplace or heaters that are in use, unsafe water temperature, condition of bedding or towels is unsanitary, furniture is broken and could cause injury if used.

For re-assessment, all of the above, and:

1. Personal Rights: abuse, neglect, inappropriate use of restraints, the use of corporal punishment, and similar violations having a direct negative impact on either the physical or emotional wellbeing, etc. of the nonminor dependent consistent with the provisions of §893172.
2. Food Service: failure to maintain enough food to meet the needs of the nonminor dependent for the next 24 hours.

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Examples of Potential Impact Deficiencies:For initial approval:

1. Buildings and Grounds: conditions that may have a negative impact on the nonminor dependent if not corrected, such as multiple conditions that indicate an overall deterioration of the home; widespread neglect of maintenance; unsanitary living and food preparation areas.
2. Furniture, Fixtures, Equipment and Supplies: furnishings should be considered as deficient only when they are clearly damaged to the extent they are not functional (e.g., a tear in the seat of a chair vs. exposed springs); no operable sink or shower; inadequate linens.

For re-assessment, all of the above, and:

1. Reporting Requirements: Failure to notify the Department regarding incidents of physical/emotional abuse, death, injury or illness, etc. as required by §893161.
2. Record Keeping: Failure to maintain the nonminor dependent's records as required by §893170.

Plan of Correction

When a county child welfare services or tribal agency worker has determined that a deficiency exists, the proposed caregiver and the worker will discuss each deficiency and develop a plan for correcting each deficiency. If the deficiency is not corrected during the visit, then the plan of correction must be in writing, with a copy provided to the caregiver, and shall include at least the following information:

1. Citation of the regulation section that is violated.
2. Description of the nature of the deficiency.
3. The actions to be taken by the applicant/relative caregiver and the assistance to be provided by the County.
4. The date by which each deficiency shall be corrected.
5. The phone number of the county office responsible for approval of the home.

WHEN THERE IS A NONMINOR DEPENDENT IN THE HOME, THE WORKER MUST REQUIRE IMMEDIATE CORRECTION OF A DEFICIENCY IF THE DEFICIENCY WOULD POSE AN IMMEDIATE THREAT TO THE HEALTH AND SAFETY OF THE NONMINOR DEPENDENT. UNDER THESE SAME CIRCUMSTANCES, IF A NONMINOR DEPENDENT IS NOT IN CARE, AND PLACEMENT IS IMMINENT, CORRECTION SHOULD BE WITHIN 24 HOURS OR LESS, AND BEFORE PLACEMENT IS MADE. OTHERWISE, THE DATE FOR CORRECTING A DEFICIENCY SHALL NOT BE MORE THAN 30 CALENDAR DAYS FOLLOWING THE DATE OF THE VISIT, UNLESS THE WORKER DETERMINES THAT THE DEFICIENCY CANNOT BE CORRECTED IN 30 CALENDAR DAYS; IN THIS CASE, THE WORKER MUST DETERMINE AN APPROPRIATE COMPLETION DATE. *TITLE IV-E IS NOT AVAILABLE UNTIL THE MONTH IN WHICH THE CORRECTIONS ARE COMPLETED AND THE HOME FULLY MEETS THE APPROVAL STANDARDS.*

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THE CORRECTIVE ACTION PLAN SHALL SPECIFY CORRECTIVE ACTIONS WHICH MUST BE TAKEN WITHIN 30 DAYS OR OTHER SPECIFIED TIME PERIOD AND THE DATE ON WHICH THE CORRECTION(S) WILL BE COMPLETED.

In determining the date for correcting a deficiency, the worker should consider the following:

1. Whether there is a nonminor dependent in care.
2. The potential hazard presented by the deficiency.
3. The availability of equipment or personnel necessary to correct the deficiency.
4. The estimated time necessary for delivery and installation of any necessary equipment.

If a written plan of correction is used, the worker is responsible for ensuring corrections have been completed within the required timeframes.

NOTES/COMMENTS: