

# FOOD STAMP REPAYMENT AGREEMENT FOR ADMINISTRATIVE ERRORS ONLY

CASE NUMBER
WORKER
CASE NAME

NAME

ADDRESS

**TERMS AND CONDITIONS** – The County Welfare Department made a mistake in the amount of your food stamp benefits. You must repay extra food stamp benefits by using one or more methods listed here:

- Lump Sum Payment** - You may repay in full the amount owed at one time with cash and/or food stamp benefits.
- Benefit Reduction** - If you are getting food stamp benefits now, you may repay by having your household's benefits reduced for all or part of the amount owed. You may wish to talk to us about the amount to be reduced.
- Installments** - You may repay the amount owed in monthly payments with cash or with food stamp benefits.

**4. Ordered Repayment**

- The court or Administrative Law Judge ordered that you repay as indicated below. These repayment terms cannot be changed by you or by the county.

If we have not already talked to you about the terms of this Agreement, or if you have any questions, call the welfare collector at \_\_\_\_\_.

After you complete and sign this Agreement, return all copies to the county in the envelope provided. Do not send cash or food stamp benefits through the mail with this Agreement form. When approved by the county, a signed copy of this Agreement will be sent to you.

**AGREEMENT**

I, \_\_\_\_\_, understand this Agreement is between me and \_\_\_\_\_ County because extra food stamp benefits in the amount of \$ \_\_\_\_\_ were overissued due to the county's error. I agree to repay this amount by the method(s) checked below:

- Lump Sum Payment
- I will repay by a lump sum cash payment of \$ \_\_\_\_\_ due on \_\_\_\_\_.
  - I will repay by a lump sum food stamp benefit payment of \$ \_\_\_\_\_ due on \_\_\_\_\_.
- Benefit Reduction
- I will repay by having my household's benefits reduced by \$ \_\_\_\_\_ each month, beginning \_\_\_\_\_.
- Installments
- I will repay by monthly cash payments of \$ \_\_\_\_\_ due on the \_\_\_\_\_ day of each month beginning \_\_\_\_\_.
  - I will repay by monthly food stamp benefit payments of \$ \_\_\_\_\_ due on the \_\_\_\_\_ day of each month beginning \_\_\_\_\_.

**I also understand and agree that:**

- My repayment schedule is based on my current ability to pay as figured by the county. Any changes in my ability to pay may change my monthly payments.
- If anything changes, I may ask the county to refigure the repayment terms checked above.
- If I do not pay as agreed and I do not get a new payment schedule, the county may ask that the total amount owed be paid now.
- If I do not pay as agreed and the county sues me to collect the amount owed, I may also be required to pay collection costs, attorney fees, and court costs.
- If I do not pay, the county may take my state/federal income tax refund and/or ask the court to attach my wages or any property I own.
- I will be subject to involuntary collection action(s) if payment is not received by the due date and the claim becomes delinquent.

SIGNATURE	DATE	COUNTY
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**To be completed by the county:**

The above signed Agreement has been accepted by \_\_\_\_\_ on \_\_\_\_\_ for \_\_\_\_\_ County. Payments should be made at:

(Signature of Authorized County Official)