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November 24, 2008

Charr Lee Metsker, Deputy Director
Welfare-To-Work Division
California Department of Social Services
744 "P" Street, MS 17-08
Sacramento, California 95814

Dear Ms. Metsker:

This is to request certification of the enclosed Addendum to Section (m), ASSISTING FAMILIES TRANSITIONING OFF AID, of the Los Angeles County CalWORKs County Plan. This addendum both cancels our last addendum, dated May 2008, and reflects changes in the availability of Post-Time Limit (PTL) services for timed-out participants. Our WtW policy has been updated to reflect the curtailment of PTL services approved by the Los Angeles County Board of Supervisors.

Please let me know if you have any questions. You may reach me at (562) 908-8633 or your staff may contact Jackie Mizell-Burt of GAIN Program Division at (562) 908-8447.

Very truly yours,

Phil Ansell, Director
Bureau of Program and Policy

PA:LE:
JMB:wj

Enclosure

REVISED ADDENDUM TO SECTION (m)
ASSISTING FAMILIES TRANSITIONING OFF AID
Los Angeles County CalWORKs Plan
November 2008

Please describe how the county will work with families transitioning off aid. The description should include assistance for those individuals who transition off aid due to time limits. [Reference: WIC Section 10531 (m)].

Los Angeles County offers post-time limit (PTL) services to individuals who have exhausted their 60 months of cash aid. PTL eligibility:

- Begins on the date the adult participant is removed from the Assistance Unit (AU), due to time limits, and

- Ends 12 months from the date the adult participant was removed from the AU.

PTL participation is **voluntary** and contingent upon the participant's agreement to participate in a Job Intern (JI) community service assignment for up to 32 hours per month or the number of hours permitted under the Simplified Food Stamp Program minimum wage calculation, whichever is less. Exception: There is no JI participation requirement for employed participants.

Factors to consider when determining a reduction of hours or a waiver of a JI assignment, when applying the 32 hours per month service requirement include, but are not limited to the following:

- Good Cause,
- Lack of necessary supportive services,
- Travel time to the community service assignment,
- Distance to the child care provider,
- The availability of suitable special needs child care for children with identified special needs,
- Distance to the nearest transportation system, and
- The JI assignment must not interfere with current employment or WtW activities.

PTL services include, but are not limited to:

- Supportive Services payments (Transportation, and Education/Training and Ancillary Expenses)
- Specialized Supportive Services Assistance (Domestic Violence, Substance Abuse, Mental Health and Learning Disabilities)
- Homelessness Prevention
- Life Skills Training
- Job Intern Activities (Community Services)

- Work Experience
- Vocational and Career Assessment
- Vocational Activities
- Self-Initiated Program Activities
- Vocational Training Program Activities
- Job Skills Training, designed for upward career mobility
- Transitional Subsidized Employment
- Child Care (Subsidized child care assistance is available to timed-off participants who work or participate in welfare-to-work activities for up to 24 months after CalWORKs discontinuance.)
- Earned Income Tax Credit (EITC) Counseling
- Job Retention Services
  - Supportive Services payments (Work-Related Transportation and Ancillary Expenses)
  - Job Skills Training designed for upward career mobility

PTL SERVICES ELIGIBILITY

PTL education/training, and related supportive services are available for timed-off participants for up to 12 months after timing-off CalWORKs.

JOB RETENTION ELIGIBILITY

Job retention services are available for timed-off participants for up to 12 months after timing-off CalWORKs. Eligible participants must be employed either:

- Full-time working a minimum of 32/35 hours per week (single/two-parent household) and earning at least the state minimum wage; or

- Part-time and concurrently engaged in Welfare-to-Work (WtW) activities in any combination of work and WtW activity hours for a minimum total of:

  - 20 hours per week (one-parent with a child under age 6); or

  - 32 hours per week (regardless of household composition).

- If working less than 20/32 hours per week, the GSW will offer the adult participant an opportunity to participate in concurrent WtW activities that will bring their total weekly participation up to the 20/32 hour minimum.